

Dear Parents/Guardians

As you may be aware Reigate College offer students who are having financial difficulty the opportunity to apply for our Discretionary Bursary.

Currently, eligibility for applying is as follows:-

#### Discretionary Bursary

Students who are in households that have an income of less than £23,000 per annum may apply for a discretionary award. Students in this category will be eligible for financial assistance to help with costs associated with their education, such as books, transport, field trips and equipment. Evidence of income will be required, such as Tax Credit Award Notice. The amount of the award will depend upon individual circumstances and available funds.

Subject to the availability of funds, we write to advise that if your household income is £25,000 or less per annum we may be in a position to offer some financial assistance to help with costs associated with attending college.

If you feel you may be eligible please collect an application form from Reception.

PLEASE NOTE EVIDENCE OF INCOME WILL BE REQUIRED.

Lyn Callue  
Bursary Officer

**IF YOU ARE ALREADY IN RECEIPT OF THE BURSARY PLEASE NOTE YOU DO NOT NEED TO RE-APPLY**