

Intermediate Students Examinations & Arrangements for the end of the Summer Term 2018

I am pleased to enclose your son/daughter's fourth and final Interim Report for this academic year. Hopefully, the Report contains effort grades of 3 or 4 and an actual attendance level of at least 90%. However, if this is not the case, I am sure you will wish to explore this with either Mel Pearl (Pastoral Director) or Kyle Fayers (Senior Tutor).

Revision

Whilst the holidays are a break from College, it is essential that your son/daughter carefully plans their study for the Easter holiday period. If he/she is resitting any GCSEs, please remind them of the importance of good preparation for these exams, as many employers and universities require a minimum of a grade 4 in English Language and Mathematics.

All Intermediate students should ensure that they are spending time finishing BTEC coursework assignments and revising for the examined components.

Information about progression into the Lower Sixth was detailed in my last letter, which accompanied the previous Interim Report. Parents will have been notified if their son/daughter is not on track to progress or has received a "Conditional Offer". All offers are subject to meeting the progression criteria below:

Progression to a Level 3 programme of study at the College in 2018-19

A student following BTEC Level 2 courses and GCSE re-sits will be guaranteed progression to a Level 3 BTEC study programme if he/she meets the following requirements in the academic year 2017-18:

- Merit or higher grades across all his/her BTEC Level 2 courses
- GCSE grade 4 in Mathematics or English Language (or a Pass in the Level 2 Literacy or Numeracy Qualification if taken instead of the GCSE)
- At least 90% actual attendance in lessons
- Excellent punctuality to lessons, typically 90% or above
- An average of a grade 3 or above in all Interim Reports
- Exemplary behaviour, whether in lessons, around College, representing the College or when travelling to or from College

It should be noted that each subject will have specific entry requirements, which the student will have to meet in order to take that particular subject.

A student whose attendance or punctuality is poor, without good reason, will be set attendance, punctuality and grade targets, which must be met if they are to return for a further year of study. You will be notified by the end of this term if the College has any significant concerns about your son/daughter's progression to a further course of study in September 2018.

End of Academic Year

End of year arrangements vary considerably between courses. Each student should be available to attend College up until the end of term, which is **Friday 29 June** and will be 'signed off' their BTEC qualifications towards the end of the academic year. Subjects will vary in terms of required attendance due to assessments and workshops to improve work. You will be receiving a letter early next term, highlighting the specific course end dates and assessment regimes.

Examination Period

Students should arrive in good time for all their examinations, which unless otherwise notified, begin at **9.00am** or **1.30pm**. We are all aware that public transport is not always reliable, so students should aim to arrive at least **20 minutes in advance** of the start time. **We cannot delay the start of an examination for those who arrive late.** They should also double check the time of their exams on a regular basis. Every year, a few students miss exams without good reason and there is nothing we can do to help them.

Level 2 BTEC exams will take place at specified times, which may differ to the standard 9.00am and 1.30pm starts. Students will always be advised of these times.

Newsletter

Please find enclosed the latest edition of the College newsletter, **On Route**. This gives an overview of the exciting events that have occurred during the past few months. I am sure you will agree that the College is a real community, offering the students a wealth of opportunities.

Textbook/Library Book/Equipment Returns 2018

Students should return all textbooks/library books/equipment directly to the ILC in the Langham Building (L101) **no later than their final exam**. Early returns will be welcomed. Please **do not return anything to anyone other than the staff in the ILC**.

A notice listing all books/equipment on loan will be emailed to your son/daughter at the beginning of the Summer Term and any lost or damaged books/equipment will be deducted from the book deposit held. Book deposits will then be returned once library accounts are clear

Summary of Dates to Note

Date	Event
Friday 30 March to Friday 13 April	Easter Holiday – students return Monday 16 April
Monday 7 May	Bank Holiday – COLLEGE CLOSED
Monday 28 May to Friday 1 June	Half Term week
Friday 29 June	Last day of teaching for Intermediate Students
Thursday 23 August	GCSE results day

I hope that everything goes well for your son/daughter in the weeks ahead and that he/she is rewarded for all his/her hard work by excellent examination results.

Nick Clark
Principal

March 2018