

Summary of Important Dates to Note

Monday to Monday	3 April 17 April	Easter Holiday – students return on Tuesday 18 April
Monday	1 May	Bank Holiday – COLLEGE CLOSED
Monday	15 May	Start of AS examinations
Monday Friday	15 May 26 May	L6 lessons will continue until the final module for each individual subject
Monday Friday	29 May to 2 June	Half Term
Monday Friday	5 June to 30 June	Start of Summer Timetable – this will be a continuation of the student's programme into the U6 – students must attend all timetabled sessions including those subjects they have indicated they wish to drop in the U6 – this will ensure that all choices will be covered. Failure to attend a subject and complete the work set will mean that they cannot progress in that subject.
Monday	26 June	Progression Day (1) – for University and HE Students - Further details to follow COMPULSORY DAY FOR ALL LOWER SIXTH STUDENTS IN THIS CATEGORY
Tuesday	27 June	Equality & Community Day COMPULSORY DAY FOR ALL LOWER SIXTH STUDENTS
Wednesday	28 June	Activity Day
Thursday	29 June	Activity Day for those students not required for Progression Day (2) – see below
Thursday	29 June	Progression Day (2) – for Employment Students - Further details to follow COMPULSORY DAY FOR ALL LOWER SIXTH STUDENTS IN THIS CATEGORY
Thursday	29 June	End of teaching for Lower Sixth students and last day of term if not on a trip
Thursday	17 August	AS/A Level results day
Thursday	24 August	GCSE results day
Start of Term for the Academic Year 2017-18		
The new term for students going into the Upper Sixth will start week commencing: Monday 4 September 2017		

Please note that students who do not complete the work covered in the teaching period shown above, including any Short Courses, cannot return in September 2017.

Progression Policy 2016-17

1 Progression to a further year of study at the College in 2017-18

1.1 AS and BTEC Level 3 Students

A student following AS subjects or BTEC Level 3 year one courses will be guaranteed progression to the A2 subjects or BTEC Level 3 year two courses if he/she meets the following requirements in the academic year 2016-17:

- i. For overall progression students will need to achieve two AS subjects at grade D or above and/or achieving the equivalent to two AS passes at BTEC Level 3 grades, which are consistent with his/her target grades.
- ii. In addition, to progress in an individual subject students taking "reformed" A level subjects will need to achieve at least a grade D in that AS exam to progress in that subject. This includes Art & Design, Biology, Business Studies, Chemistry, Computing Science, Economics, English Language & Literature, English Literature, French, Geography, German, History, Music, Photography, Physical Education, Physics, Psychology, Sociology, Spanish and Theatre Studies.
- iii. At least 90% actual attendance in lessons.
- iv. Excellent punctuality at lessons.
- v. Interim Reports, typically averaging grade 3 across all his/her subjects throughout the academic year.
- vi. Exemplary behaviour, whether in lessons, around College, whilst representing the College or when travelling to, or from, College.

1.2 BTEC Level 2 Students

A student following BTEC Level 2 courses will be guaranteed progression to an advanced study programme if he/she meets the following requirements:

- i. As 1.1 iii. to 1.1 vi. above.
- ii. Obtaining Merit or Distinction grades across all her/his BTEC Level 2 courses.
- iii. Having a GCSE grade C pass in Mathematics or English Language.

2 Policy with regard to progression to a further year in a particular subject

2.1 Students who have an overall effort grade of 2.3 or below in two Interim Reports in a particular subject will be set a minimum grade which they must achieve if they are to progress to A Level in that subject. The minimum will be the highest of:

- one grade below the Interim Report target grade or the lower of a "split" Interim Report target grade (e.g. where the report grade is B/C the student will be set the C grade), or
- a grade D.

For BTEC a similar system will operate

2.2 Where a student with a grade E pass at AS in a "non-reformed" A Level or Pass at BTEC Level 3 wishes to study the subject in the U6, he/she will be interviewed by the relevant Head of Department in order to discuss the advisability of this decision and to establish the expectations and conditions, which will apply and be recorded in the form of a Personal Agreement. These AS subjects include Classical Civilisation, Design & Technology, Film Studies, Further Mathematics, Government & Politics, Law, Mathematics, Media Studies, Music Technology and Philosophy.

It will not be possible to progress to the second year with a grade E in the "reformed" subjects listed above in bullet point 1.1 ii.

2.3 Completion of work set during Summer timetable.

3 Progression at the Associate or Deputy Principal's discretion

Where a student does not meet the above requirements, his/her progression to a further course at the College will be at an Associate or a Deputy Principal's discretion. In making this decision, an Associate or a Deputy Principal will take into account any special circumstances which have contributed to the student's performance and of which the College has been made aware during the academic year.

4 Policy in Respect to Re-sitting Year or Subject

The College does not receive Government funding for a student retaking a year or a subject. A request to re-sit a year, or retake a subject, will only be considered under exceptional circumstances. These will be circumstances that are outside of the control of the student or institution, such as a period of long term sickness. A student will need documented evidence to prove the circumstances.

Keeping parents and guardians informed

You will be notified by the end of this term if the College has any significant concerns about your son/daughter's progression to a further course of study in September 2017