

Progression Policy 2016-17

1 Progression to a further year of study at the College in 2017-18

1.1 AS and BTEC Level 3 Students

A student following AS subjects or BTEC Level 3 year one courses will be guaranteed progression to the A2 subjects or BTEC Level 3 year two courses if he/she meets the following requirements in the academic year 2016-17:

- i. For overall progression students will need to achieve two AS subjects at grade D or above and/or achieving the equivalent to two AS passes at BTEC Level 3 grades, which are consistent with his/her target grades.
- ii. In addition, to progress in an individual subject students taking “reformed” A level subjects will need to achieve at least a grade D in that AS exam to progress in that subject. This includes Art & Design, Biology, Business Studies, Chemistry, Computing Science, Economics, English Language & Literature, English Literature, French, Geography, German, History, Music, Photography, Physical Education, Physics, Psychology, Sociology, Spanish and Theatre Studies.
- iii. At least 90% actual attendance in lessons.
- iv. Excellent punctuality at lessons.
- v. Interim Reports, typically averaging grade 3 across all his/her subjects throughout the academic year.
- vi. Exemplary behaviour, whether in lessons, around College, whilst representing the College or when travelling to, or from, College.

1.2 BTEC Level 2 Students

A student following BTEC Level 2 courses will be guaranteed progression to an advanced study programme if he/she meets the following requirements:

- i. As 1.1 iii. to 1.1 vi. above.
- ii. Obtaining Merit or Distinction grades across all her/his BTEC Level 2 courses.
- iii. Having a GCSE grade C pass in Mathematics or English Language.

2 Policy with regard to progression to a further year in a particular subject

2.1 Students who have an overall effort grade of 2.3 or below in two Interim Reports in a particular subject will be set a minimum grade which they must achieve if they are to progress to A Level in that subject. The minimum will be the highest of:

- one grade below the Interim Report target grade or the lower of a “split” Interim Report target grade (e.g. where the report grade is B/C the student will be set the C grade), or
- a grade D.

For BTEC a similar system will operate

2.2 Where a student with a grade E pass at AS in a “non-reformed” A Level or Pass at BTEC Level 3 wishes to study the subject in the U6, he/she will be interviewed by the relevant Head of Department in order to discuss the advisability of this decision and to establish the expectations and conditions, which will apply and be recorded in the form of a Personal Agreement. These AS subjects include Classical Civilisation, Design & Technology, Film Studies, Further Mathematics, Government & Politics, Law, Mathematics, Media Studies, Music Technology and Philosophy.

It will not be possible to progress to the second year with a grade E in the “reformed” subjects listed above in bullet point 1.1 ii.

2.3 Completion of work set during Summer timetable.

3 Progression at the Associate or Deputy Principal’s discretion

Where a student does not meet the above requirements, his/her progression to a further course at the College will be at an Associate or a Deputy Principal’s discretion. In making this decision, an Associate or a Deputy Principal will take into account any special circumstances which have contributed to the student’s performance and of which the College has been made aware during the academic year.

4 Policy in Respect to Re-sitting Year or Subject

The College does not receive Government funding for a student retaking a year or a subject. A request to re-sit a year, or retake a subject, will only be considered under exceptional circumstances. These will be circumstances that are outside of the control of the student or institution, such as a period of long term sickness. A student will need documented evidence to prove the circumstances.