



Monday 6 February 2017

- The Careers Department is a resource that's available to all students, offering advice and information about university, apprenticeships and employment.
- We can help with application forms and work experience requirements and can provide guidance to help you make informed choices.
- The **Careers Bulletin** will be emailed to all students every Monday – so please look out for it every week as it includes important information :
 - ❖ Important notices
 - ❖ University open days
 - ❖ Careers events in College
 - ❖ Apprenticeship/School Leaver opportunities
 - ❖ University taster days
 - ❖ Volunteering/Part-time work
- **Open daily (term time) 9am to 4.30pm. E102, upstairs in the Enhancement Building in E102.**

Important Upper Sixth Notices

UCAS – replying to offers

- If you receive offers from Universities, you do not need to reply to them immediately. If possible, it is important to take the time to re-visit those Universities before accepting a place.

Important Lower Sixth Notices

Work Experience opportunities with PwC

Are you starting thinking about your next steps once you leave school or college? Do you have an interest in business and finance or technology? Do you want to work with some of the most successful companies and high profile organisations in the world? At PwC, we have two exciting work experience programmes which will help you find out more about us, and more importantly, more about yourself and where your career interests lie. Come and spend a week with us during your summer holidays and get paid while you build on your employability skills and start to shape your future.

- Business Insight Week – spend time with teams working on live projects and buddying up with a member of the PwC team. Choose to spend the week in one of our offices UK-wide.
- Big Data Summer Camp – this programme will take place in Belfast, Manchester or London.

For both programmes, you'll need to be:

- Currently in year 12* and studying for AS levels or equivalent.
- Interested in taking your first steps towards a career in business, finance or technology.
- Available for a week during your summer holidays (visit our website for further details)
- You'll need to be on course for a 96 UCAS tariff at A level (excluding general studies)
- You'll need to have achieved a GCSE grade C in Maths and English
- Committed to your career ambitions and able to explain to us why you want to complete the programme.

For more information and to apply visit <http://www.pwc.co.uk/careers/school-jobs/jobs/work-experience.html>

University Taster Course Programme 2017

The University Taster Course Programme aims to provide students looking towards starting university in September 2018 with the opportunity to experience a taste of university life. Students can choose from a wide variety of subjects and will be given the opportunity to experience lectures and seminar discussion groups, to participate in practical activities, and to meet with academic staff teaching the courses and current students. All taster courses are free of charge to students.

Apply now online at www.london.ac.uk/tasters . Applications will remain open after 11am on Wednesday 11 January 2017 for all taster courses with places still available.

University of Reading – Pharmacy taster day 5 April 2017

- Suitable for Year 12 students studying A levels in Chemistry and/or Biology who are interested in finding out more about studying Pharmacy at university.
- Attend lectures and practical workshops
- Tour the University of Reading, meet current students and get a taste of campus life for the day.

If you are interested, please download and complete an application form at:

http://www.reading.ac.uk/web/files/ta/B15927_Application_form_and_Travel_bursary_HmT_v5_WEB.pdf

Applications can be scanned and emailed to outreach@reading.ac.uk or sent to Global Recruitment, University of Reading, Miller Building 103, Reading, RG6 6AB by Friday 3 March 2017.

Sutton Trust UK Summer Schools Programme

- Explore what university life is really like at a Sutton Trust Summer School
- Attend academic lectures, live in halls of residence, make friends from across the UK and receive advice on the UCAS application process
- One week residential course, all costs are covered by the Trust
- Open to Year 12 students
- Applications close at 5pm on Thursday 2 March 2017
- Visit www.suttontrust.com/summerschools for more information

University of Surrey Summer Schools programme

- 26 June – 21 July 2017
- Free residential summer school to eligible year 12 students
- Learn in an academic environment
- Work with other students, undergraduates and academic staff
- Social events each evening
- Choice of 23 subjects to choose from including languages, biomedical sciences, psychology, engineering, law and English

Apply now, and to check eligibility: www.surrey.ac.uk/schools-colleges/post-16/year-12

Leaflets and application forms also available from Careers in E102.

Closing date: 22 March 2017

Medical and Teaching Work Experience

IMPORTANT! Any students thinking of applying to study Medicine, Primary Teaching, Nursing, Physiotherapy, Paramedic Practice or Midwifery at university should undertake a period of essential work experience. For advice and guidance, please email careers@reigate.ac.uk

Work Experience Opportunity with NHS First Community

These are work placement opportunities for students interested in progressing from BTEC Health and Social Care onto nursing degrees. The placements would suit Lower Sixth students, as they are designed to support applications to universities in the autumn term.

If you are interested, please come up and speak to Careers for an application form.

Bournemouth University Insight Days 5 – 8 June 2017

These activity days take place on campus and aim to give Year 12 students a flavour of the following subject areas at university level:

- Accounting Finance & Economics
- Computing & Information Technology
- Business, Management & Marketing
- Sport
- Sciences
- Law
- Design & Engineering
- Tourism, Hospitality & Events
- Media & Communication
- Computer Animation, Games & Visual Effects
- Games & Music Technology
- Health & Social Care
- History, Politics & Social Studies
- Being Human: Archaeology, Anthropology & Sociology (Friday 15 March 2017)

Book now: www.bournemouth.ac.uk/insight

Studying Abroad

US-UK Fulbright Advising – Study in the USA Seminar

- 21 March 2017
- 4.30 – 7pm
- University of Notre Dame London Centre, 1 Suffolk Street, London SW1Y 4HG

<https://www.eventbrite.co.uk/>

Thinking of taking a Gap Year?

Gap 360 has launched a travel scholarship, giving students the chance to apply for a travel grant up to the value of £3,000. Each successful applicant can redeem their grant against whichever Gap 360 programme they choose – it can be before or after university. Students can apply for the scholarship through this link:

https://www.gap360.com/scholarship?utm_campaign=&utm_medium=email&utm_source=matt-l-careers-advisors . Applications close on 31 March 2017.

All students

University Open Days: Go to www.opendays.com/calendar/

Southampton Solent University	Saturday 11 February 2017
Lancaster University	Monday 13 February and Wednesday 15 February 2017
Academy of Contemporary Music	Tuesday 14 February 2017
City University of London	Wednesday 15 February 2017
Goldsmiths, University of London	Wednesday 15 February 2017
University of Brighton	Wednesday 15 February 2017
University of Sussex	Wednesday 15 February 2017
Bournemouth University	Friday 17 February 2017
Kingston University	Saturday 18 February 2017
University of Winchester	Saturday 18 February 2017
Uni. of the Creative Arts, Epsom	Saturday 25 February 2017
Royal Veterinary College	Saturday 6 May 2017 – Hawkshead Campus (Booking is essential and will be possible from 10.00 on 6 March at: www.rvc.ac.uk/visitus)

Check the university website as you may need to book a place.

The National Apprenticeship Show 6-7 March 2017

- Bringing together 100 leading apprenticeship employers and providers from throughout the London and South East of England, ready to promote apprenticeships and very real opportunities for students.
- Sandown Park, Portsmouth Road, Esher, KT10 9AJ
- Free
- Book your place at www.nationalapprenticeshipshow.org/londonsoutheast/

The Big Bang UK Young Scientists & Engineers Fair 15-18 March 2017

- The NEC, Birmingham
- Largest celebration of science, technology, engineering and maths (STEM) for young people in the UK
- Book your place at www.thebigbangfair.co.uk/

Careers events in College

- **Get Ahead Day** 23 February 2017 – all Lower Sixth students should have received their timetable for the day.

Apprenticeship/School Leaver Opportunities

Close Brothers – ASPIRE School Leaver Programme – Banking

Close Brothers offers a structured yet tailor-made two year programme for students as an alternative route to going to university. Opportunities are available across the Banking division, in a variety of locations.

To apply online visit www.closebrothers.com/careers

Morrisons - Chartered Management Sponsored Degree programme – Food manufacturer and retailer

Enjoy the best of both worlds with a real paid job while Morrisons pay for you to attend University part-time. Business areas include:

- Manufacturing
- Corporate
- Logistics
- Retail
- Supply chain

To register and apply visit: <https://morrisons.jobs/our-teams/early-careers/sponsored-degree>

Laing o'Rourke School & College Leaver Programme – Engineering

Applications are open now for apprenticeships in Civil Engineering, Mechanical Engineering, I.T., Quantity Surveying, Planning, Construction Management and Manufacturing.

- Applicants require 96 UCAS points and above
- Apply online at www.laingorourke.com/careers

BAE Systems – Apprenticeship Programme

Apply now for apprenticeship programmes in the following:

- Aerospace engineering
- Aerospace software development
- Business
- Finance
- Information Technology
- Project Management

www.baesystems.com/en/careers/careers-in-the-uk/apprenticeships/current-opportunities

Kennedys Legal Apprenticeship Scheme 2017

Apply now for September 2017: www.kennedyslaw.com/careers/legalapprenticeships/

Network Rail Apprenticeship Scheme – Engineering

Apply now for September 2017: <http://www.networkrail.co.uk/apprenticeship>

Airbus Engineering Sponsored Degree

Applications open on 17 October 2016 for the Airbus 3 Year Undergraduate Programme focused on Aeronautical Engineering. The programme combines vocational and academic training with industry-based work at one of their UK sites. You will attend one of the partner universities to study for a BEng Hons Aerospace Eng. (Manufacturing) degree.

Apply at: www.airbusgroup.com/int/en/people-careers/apprentices.html closing date 31 March 2017

CGI – School and College Leaver Programmes

- I.T
- Business

Go to: www.cgi-group.co.uk/careers/school-and-college-leavers

Goldman Sachs Technology Degree Apprenticeship Programme

Get a head start on your career in Goldman Sachs engineering while earning a degree in computer science. In partnership with Queen Mary University of London, the Goldman Sachs Degree Apprenticeship Programme combines higher education with vocational training to offer a fee-free alternative to the traditional University route. This programme is suited to students currently pursuing a university degree to commence in autumn 2017, and possessing a keen interest in building solutions to complex problems.

Apply now: <http://www.goldmansachs.com/careers/students-and-graduates> . Deadline for applications: 26 February 2017

Glaxo SmithKline Apprenticeship Schemes – Healthcare Industry

Glaxo SmithKline is a Science-led global healthcare company that researches and develops a broad range of innovative products. Applications open on 17 October 2016 for the following apprenticeship programmes starting in September 2017:

- Engineering
- Pharmaceutical Technology
- Project Management and Safety
- Finance
- Laboratory
- Business and Supply Chain
- Design and Artwork
- Business administration
- Manufacturing

Apply at: www.gsk.com/uk/careers/apprenticeships.html

Sky BSB Apprenticeship Programmes now open - Media

- Sky News Journalism Apprentice
- Sky Sports News Journalism Apprentice

Apply now for programmes starting in September 2017 at www.workforsky.com/starting-out/apprenticeship-programmes

KPMG 360° Apprenticeship Programme – Finance

KPMG offer Audit, Tax and Advisory services globally. Apply now for programmes starting in October 2017 at www.kpmgcareers.co.uk/school-leavers/kpmg360-programme

Deloitte Bright Start Apprenticeship Programme – Finance

Apply now for opportunities starting in October 2017 for the following:

- Audit
- Technical Consulting
- Restructuring Services
- Tax Consulting

<https://www2.deloitte.com/uk/en/careers/apprenticeships.html>

AON Apprenticeship Programme

Applications open 1 December 2016 for the following streams:

- Actuarial
- Consultancy
- Insurance

www.aonearlycareers.co.uk/apprenticeships

National Audit Office School Leaver Scheme 2017

For more information: www.nao.org.uk

Kingston Smith - AAT Training Programme – Accounting

The Association of Accountancy Technicians training programme is a good starting point to a career in accountancy. Apply now at www.careers.kingstonsmith.co.uk/school-leavers/opportunities

BT Apprentice programme – Information Technology

Are you an A Level student interested in a career in IT? The BT Apprentice Programme offers Advance, Higher and Full Degree apprenticeships.

Apply now at:

<http://www.btplc.com/Careercentre/Ourlocations/UK/Apprenticeships/HowToApply/ApplyNow/index.htm>

All roles in IT are best suited to those with problem-solving abilities and an aptitude for understanding the needs of customers.

BDO School Leaver Careers in Accountancy

If you're an A Level student interested in a career in Accountancy, you may like to apply to one of the BDO school leaver programmes.

Applications for 2017 roles open on 23rd September 2016

Apply at: <http://www.bdoschoolleavers.co.uk/page.aspx/BDO-School-leaver-programme>

Ernst&Young Business Apprentice School Leaver Programme

If you are an A level student interested in a career in Finance, applications are now open for the September 2017 intake:

Apply at: <http://www.ey.com/UK/en/Careers/Students/schools-opportunities>

SSE School Leaver Programmes – Energy Suppliers

- Trainee Engineer Programme 2017
- I.T. Degree Apprenticeship - September 2017 intake

Apply now: www.ssejobs.co.uk/caw/en/listing/

Closing date: 19 March 2017

University Taster Days

University of Southampton Electronics and Computer Science Taster Course

Open to Year 12 students studying A level Maths and one of the following subjects: Physics, Computing, Electronics, Biology, Chemistry or Further Maths.

- 10-14 July 2017
- Total cost of £235 including food and accommodation
- A limited number of bursaries are available

Full details of this scheme are on the course website www.taster.ecs.soton.ac.uk

University of East Anglia Taster Events

These offer students the opportunity to explore a subject of interest, experience university style teaching and find out more about life at university from current undergraduate students. Visit www.uea.ac.uk/universitytasters to find out more.

The University of Law Taster Session

- Guildford: Wednesday 8 March 4-6.45pm
- Book online: www.law.ac.uk/about/open-days-and-events/

University Of Portsmouth Year 12 Technology Taster Days

These days will all include practical workshops, a taster lecture, tours of facilities and time with current undergraduate students. They are ideal for those students studying BTEC and / or A Level programmes who are considering studying the subject at university and will be a great addition to their UCAS Application.

If you would like to book onto any of the dates please send an email to rao@port.ac.uk to secure your places.

Computer Networks

- Friday 3rd March 2017 (Forensic Computing)
- Wednesday 22nd March 2017
- Wednesday 29th March 2017

Mathematics

- Monday 6th March 2017
- Thursday 9th March 2017

Product Design

- Wednesday 29th March 2017

General Information:

Moodle

Please add the following courses onto your Moodle page under 'my courses'

- Applying to university
- Employment Opportunities
- Work Experience

Twitter

Follow Reigate College Careers department [Careers@careersreigate](https://twitter.com/Careers@careersreigate)

Free on-line courses

- <https://www.futurelearn.com/courses>

Search for apprenticeships

- www.ratemyapprenticeship.co.uk

Search for work experience placements

- <https://biyp.org/>

Search for careers events

- www.myfuturewise.org.uk

Volunteering/ Part-Time Work

The Yew Tree, Reigate Hill – part-time vacancies

- Bar/waiting positions available
- Previous experience preferable

Contact Warren on 01737 819788 for details.

La Barbe Restaurant, Bell Street, Reigate – part-time vacancies

- Kitchen Porter
- Waiters/waitresses

Please come in, as soon as possible, or contact Gurvan (restaurant manager) on 07791 322772.

Miller & Carter Steakhouse, 54 Brighton Rd, Redhill

Recruiting staff for new restaurant opening soon:

- Front of house
- Bar team
- Waiters/waitresses
- Kitchen chefs

Please call 07539066416

Godstone Farm – Part time vacancies

- Catering Assistants – weekends and school holidays
- Party Hosts – weekends
- General Assistants – weekends and school holidays

Vacancies: <http://godstonefarm.co.uk/vacancies>

Recruitment video: <http://godstonefarm.co.uk/news/join-the-team-in-2017>

Nutfield Priory Hotel & Spa – Part time vacancies

- Casual opportunities within Conference & Banqueting
- Assistants for the Health Club Bar

Candidates applying must be available to work weekends and evenings although some mid-week work is available in the Health Club. Shifts are dependent on the business need therefore the flexibility of a casual contract means you can fit working around your studies.

Please email a CV to Sarah Fraser-Osman on sfosman@handpicked.co.uk or call directly on 01737 802402.

Hartsfield Manor, Betchworth – Part time vacancies

- Food & Beverage Assistants
- Bartenders

A variety of shifts are available to fit alongside your studies. For more information, or to send a CV, please contact Luke Neems, Food & Beverage Manager: luke.neems@hartsfieldmanor.com or gareth.adcock@hartswoodmanor.com