



Monday 08 January 2018

- The Careers Department is a resource that's available to all students, offering advice and information about university, apprenticeships and employment.
- We can help with application forms and work experience requirements and can provide guidance to help you make informed choices.
- The **Careers Bulletin** will be emailed to all students every Monday – so please look out for it every week as it includes important information :
 - ❖ Important notices
 - ❖ University open days
 - ❖ Careers events in College
 - ❖ Apprenticeship/School Leaver opportunities
 - ❖ University taster days
 - ❖ Volunteering/Part-time work
- **Open daily (term time) 9am to 4.30pm. In E102, upstairs in the Enhancement Building.**

Careers Weekly Workshops – lunchtime in Careers (E102)

- Drop in sessions for general help in applying for apprenticeships at lunchtimes Monday and Wednesday

Applying to University

- **Replying to offers** - If you receive offers from Universities, you do not need to reply to them immediately. If possible, it is important to take the time to re-visit those Universities before accepting a place.
- **UCAS deadline: 15 January 2018:** If you are asked to come to Careers regarding your university application, please come to Careers in E102 urgently.

In2Surrey: Applications for 2018/19 entry are now open

In2Surrey is part of the University's Widening Participation programme. The scheme is designed for students who have the ability and desire to study at the University of Surrey achieve their goals regardless of their personal circumstances.

- Students should have already applied or be in the process of applying to study an undergraduate programme at the University of Surrey.
- For details of how to apply and eligibility criteria, visit: <https://www.surrey.ac.uk/schools-colleges/in2surrey> . Deadline for applications: **22 January 2018**

Important Upper Sixth Notices

Computing and Electronics pre-university placement year

Are you an upper sixth student interested in computing and/or electronics? You may be interested in EDT's YINI (Year in Industry) scheme:

“With more students entering higher education than ever, leaving university with a good degree no longer guarantees the graduate job you want. Even if you're not exactly sure what you want to do after your degree, a Year in Industry will earn you respect and give your CV the competitive edge. 97% of students who have undertaken a Year in Industry feel they are more employable, as it adds massive value to a CV as well as greatly increasing confidence and maturity levels. You will be paid a wage, and will be expected to undertake a challenging job, which will both be stretching and relevant for your future studies and career path.”

- This will be a 9-12 month work placement starting next August/September.
- You will work on projects that will enable you to gain valuable work experience that employers are looking for. You will receive full support from The Year in Industry through a year-long mentoring service at the company, including on-site visits from the YINI team.
- YINI is free for students.

For more information, visit: <http://www.etrust.org.uk/information-students>

Goldman Sachs Inspire Programme: Investing in Women of the Future

- **13 February 2018**
- **Goldman Sachs London Office**

This one day event will introduce final year female A Level students to a unique combination of experimental learning, mentorship and university readiness. It will give you an opportunity to develop your strengths, build confidence and gain exposure to the many career opportunities within the financial services industry. To apply, please visit the events portal at www.gs.com/careers/events :

- Students will need to register as a New User then click 'register for an event' from the home page
- Under Event Audience search for "pre-university" and select the "A-Level Girls" event on the main events page
- Upload a CV to your application
- Upload a document with a 100 word statement on why you would like to attend the event
- Please complete 100% of your candidate profile for full consideration

Applications are encouraged from students who are planning to study a wide range of degree disciplines, not just Economics, Business and Finance related subjects. Please note travel expenses to London will be reimbursed for those travelling from outside of the M25.

Application deadline: 28 January 2018.

Higher and Degree Apprenticeship Vacancy Listing

The Higher and Degree Apprenticeship Listing showcases over 1500 higher level apprenticeship vacancies from 40 top employers, with applications welcome now and early in the New Year.

Please click [here](#) for further information.

Lower Sixth Important Notices

- **Applications are now open to over 200 FREE university taster courses taking place in 2018**

Applications to the university taster courses are now open on the University Taster Course Programme website london.ac.uk/tasters:

You do not need to rush to apply straight away as we are giving everyone until 11am on Wednesday 10 January 2018 to initially apply. If by 11am on Wednesday 10 January 2018 a taster course has received more applications than places available, students will be randomly selected to attend unless otherwise specified in the listing. **Applications will remain open after 11am on Wednesday 10 January 2018 for all taster courses with places still available** until the course is full. Full details available on our website: london.ac.uk/tasters.

- **Medical and Teaching Work Experience**

IMPORTANT! Any students thinking of applying to study Medicine, Primary Teaching, Nursing, Physiotherapy, Paramedic Practice or Midwifery at university should undertake a period of essential work experience. For advice and guidance, please email careers@reigate.ac.uk

All Students

Morrison's Solicitors talk – routes into Law

Morrison's Solicitors will be presenting on Monday 22nd January in The Forum (E3) starting promptly at 1:15pm

Please come along to find out about routes into Law, there will be a short presentation with an opportunity for Q&A.

It is essential to sign up in advance so please e-mail workexperience@reigate.ac.uk to reserve a place.

Sky Apprenticeship Insight Evenings, Osterley, London

- **Journalism Insight evening, 25 January 2018, 5-7pm.** This event is for 16-24 year olds who are keen to find out about the world of journalism. No previous experience is needed, just a passion for creative writing, current affairs or Sports News and a willingness to learn!
- **Technology Insight evening, 30 January 2018, 5-7pm.** This Tech Taster evening is for 16-24 year olds who are keen to find out about Technology in a Broadcast Centre. You don't have to be a tech wiz, just be enthusiastic and have a willingness to learn.

Closing date: **22 January 2018. For further information, visit:**

<http://www.workforsky.com/earlycareers/apprenticeship-programmes>

Work Experience Opportunities

Work Experience Opportunities 2018

Please come and see the Work Experience Coordinator in E102 (Sam Burnett) if you need further help. Some companies give priority to students who meet certain criteria eg PRIME for some Law firms <https://primecommitment.co.uk/about-prime> and sometimes firms will only accept students within a catchment area. If in doubt please seek advice.

Student Ladder is a good starting point to research large firms offering formal schemes. Please note the information may not always be updated, so read the information carefully and you can always call or e-mail the company directly to enquire.

<http://www.studentladder.co.uk/Work-Experience/work-experience.html>

Nestlé work experience – Gatwick office – apply now

Nestlé are offering the opportunity to apply for their paid work experience opportunity which will take place in August 2018.

Students will spend a week working in one of their business functions, meeting staff and getting to know how they do things at Nestlé. They are looking for enthusiastic students eager to learn more about life at Nestlé.

If you are interested in applying please can you complete the questions and creative task (**see email and attachment sent to all students recently**) and email it back to nestleacademy@uk.nestle.com Please also cc the Reigate College work experience coordinator, Sam Burnett workexperience@reigate.ac.uk. If you have any questions regarding the application process, please email Sam.

Investineducation - bursaries available for eligible students

InvestIN provide inspirational career-experience programmes to students who aspire to break into some of the world's most-desirable professions. On the programmes, they aim to create the 'ultimate work experience' through interactive case studies, seminars, networking sessions, and career coaching guidance. They offer experiences in **investment banking, law, medicine, engineering, and journalism**; and they have programmes available for both school and university students.

For further details on how to apply and course programme information please review

<https://investineducation.co.uk/collections/events>

Summary of London Programmes

The Young Doctor Programme:

Sunday 18th February 2018

The Young Engineer Programme:

Sunday 25th March 2018

The Young Investment Banker Programme:

Sunday 25th February 2018

The Young Lawyer Programme:

Sunday 25th March 2018

The Young Journalist Programme:

Sunday 29th April 2018

NPL Academy – STEM work experience opportunities

Key dates

1 December 2017:

Application for NPL Academy 2018 opens

31 January 2018:

Deadline for applications

16 – 20 July 2018:

NPL Academy 2018 takes place

NPL is one of the UK's leading science facilities and research centres. It is a world-leading centre of excellence in developing and applying the most accurate standards, science and technology available. Each year, a number of vacancies are offered to students who wish to participate in a week of work experience at the UK's National Measurement Institute.

If you are considering an apprenticeship in either Science, Engineering, IT or Business, then join us for the 2018 Academy. It will give you a real taster of what an apprenticeship at NPL might be like.

<http://www.npl.co.uk/educate-explore/academy/>

LAW Work Experience Opportunities

Berwin Leighton Paisner (BLP)

[For information about Career Kick-Start Work Experience 2018 click here](#)

[Click here to apply for Career Kick-start](#)

Deadline for Applications 31/01/2018

The **BLP Career Kick-Start Work Experience programme** is designed to provide Year 12 students with a detailed insight into what it's like to work in a City law firm and in in-house legal roles.

All Y12 Students may apply however it should be noted that priority is given to students who are eligible for PRIME (check <https://primecommitment.co.uk/for-students> for conditions).

Clifford Chance

Clifford Chance is proud to be a founding member of PRIME. Through PRIME, Clifford Chance is committed to ensuring that anyone who wants to enter the world of law has an equal chance to do so, regardless of their background.

March PRIME

Opens: 25 September 2017

Closes: 27 February 2018

Scheme runs: 26-29 March 2018

August PRIME

Opens: 10 March 2018

Closes: 26 June 2018

Scheme runs: 6-9 August 2018

[Clifford Chance Work Experience PRIME click here for information](#)

[Clifford Chance click here to apply](#)

Allen & Overy – workshop at Reigate College – 19 January-apply now

Allen and Overy are providing a **2 hour workshop** which will be delivered by the MyKindaFuture team **taking place at Reigate College on Friday 19th January 2018.**

- **Venue: E3 / The Forum**
- **Time: 9:30 – 11:30am**
- They are keen to tap in to the skills of all Lower Sixth students, regardless of whether they are aiming for a career in law or not. Students can expect to be stretched, challenged and up-skilled with activities that will get them problem solving, analyzing, evaluating and applying their knowledge.
- **Place are limited, please e-mail workexperience@reigate.ac.uk to secure a place**

NB All students are welcome to attend the workshop; however, students who are eligible for PRIME will have a greater chance of being invited to the assessment day and Work Experience [click here to read PRIME criteria](#)

What happens next? Students will enter the Challenge, which closes on 19th February 2018

Then what? Successful Challenge students will be invited to a Skills & Assessment Day on 21st March 2018

Work experience opportunity - Successful Skills & Assessment Day students will be invited to carry out work experience **w/c 2nd July 2018**

Apprenticeship/School Leaver Opportunities

Easy Jet Cabin Crew Assessment days – Gatwick

- 18 January 2018
- 24 & 25 January 2018
- 14, 15 & 16 February 2018

<https://careers.easyjet.com/cabin-crew/recruitment-process/>

Thales Apprenticeship Programme – opening 13 December

- Engineering
- Manufacturing
- Business

Search and apply at: <http://ukearlycareers.thalesgroup.com/apprenticeships>

Civil Service Fast Track Apprenticeship Scheme

The Fast Track is a two-year Level 4 apprenticeship: a rewarding alternative to university with a starting salary between **£19,500 and £27,000** (£22,000 minimum in London). It gives ambitious, free thinking young people the chance to start a career in government.

The programme is varied, and allows you to explore different roles situated in five different schemes: **Business, Digital and Technology, Finance, Project Delivery** and **Commercial**. Join the Civil Service, and whichever route you choose, you'll be setting off on a journey that's as exciting as it is challenging.

How can I find out more?

Apply to join a **Finale Day** on either **1st February (London)** or **7th February (Newcastle)**. Follow [THIS HUB LINK](#) to sign-up.

By completing the modules on the HUB, you will be entered into a prize draw to **win £250 of vouchers** for an interview wardrobe or **bespoke career coaching**.

What else can I do on the HUB?

On the HUB you will discover lots of information about:

- Who the Civil Service are and how they affect our lives
- What it's like to be a Fast Track apprentice
- How the Civil Service can support you in your application
- **Exclusive hints, tips and practice questions for how to tackle Situational Judgement Questionnaire and Numerical and Verbal tests (transferrable to any career path)**
- Be mentored by a current Fast Tracker

Accenture UK Digital Technology Degree Apprenticeship

If you're thinking of a career in technology, then this Apprenticeship scheme could set you up for long-term success. Whether you join the Newcastle or London office, you'll build your career from the start, working with industry experts and innovative technology while earning. After 3 or 4 years, depending on the route you take, you'll be a bit of an expert yourself, with a degree level qualification in Information Technology.

<https://www.accenture.com/gb-en/Careers/apprenticeships>

Willis Towers Watson Apprenticeship Programme

- UK Actuarial Apprenticeship Programme – Technical Analyst. Based at the Reigate office – 112 UCAS Points across 3 A Levels (**including at least a B grade in A Level Maths**).
- UK Insurance Apprenticeship Programme –Reinsurance. Based at the London office - 96 UCAS Points across 3 A Levels or equivalent qualifications.

For more information and to apply, please click [here](#)
Closing date: 31 January 2018

Severn Trent Apprenticeship Programmes

- Engineering Higher Apprenticeship
- Information Systems
- Solicitor Degree Apprenticeship
- Project Management
- Laboratory Technician
- Commercial Apprenticeship

<https://www.severntrent.com/careers/apprentices/apprentices-programme/our-apprentice-programmes/>

Laing O'Rourke Engineering Apprenticeship Programme

- Engineering
- Construction
- Commercial Management
- Information Technology

<http://careers.laingorourke.com/>

EY Business Apprenticeships

If you're ready to start your career in the workplace and keen to avoid student debt then apply to join the EY Business Apprenticeship. There are 5 areas of business to choose from:

- EY Business Apprenticeship - **Assurance**
- EY Business Apprenticeship - **Tax**
- EY Business Apprenticeship - **Transactions**
- EY Business Apprenticeship - **Consulting**

<https://ukcareers.ey.com/schools/our-programmes/the-ey-business-apprenticeship/about-ey-business-apprenticeship>

BAE Apprenticeship Programme

From engineering, project management and IT to manufacturing, business administration or cyber security, BAE have a variety of exciting roles for you in a range of levels – all the way up to degree and master's level apprenticeships.

<http://www.baesystems.com/en/careers/careers-in-the-uk/apprenticeships>

BBC Apprenticeship Scheme – open for applications!

- **Business Management**
This is a rotational programme and degree scheme –leading to a business management degree.
- **Technology** – roles include:
 - Broadcast Operator** – suitable for people that want to be at the heart of the action – camera operators, working on live broadcasts 'vision mixing', or with radio – making sure the sound is just right.
 - Broadcast Engineers** – this is a degree scheme where you will finish with a B.Eng. – Broadcast Engineers set up the equipment, fix and build – so more working behind the scenes on technical problem solving
 - Software Engineers** – this is a degree scheme and software engineers are responsible for online content – i player etc. – so great for people that are into their coding etc.
 - Cyber Security** – great for people who love computers and want to ensure the BBC is protected from hackers.
- **Q & A session** (through Twitter) – 6 December, chat to current apprentices
- **Apprenticeship Live Broadcast** – 28 November, a chance to question business management and broadcast operator apprentices: <https://learnliveuk.com/live-broadcasts/>

Visit the BBC Careers website for further information:

<http://www.bbc.co.uk/careers/home>

Airbus UK Apprenticeship Programme is now open!

- Engineering degree apprenticeship (commercial aircraft)
- Digital and Technology Solutions Degree Apprenticeship (commercial aircraft)
- Business Apprenticeship
- Finance Apprenticeship

The highly technical nature of the aerospace industry has created huge demand for skilled and qualified specialists in the UK. Airbus apprenticeship programmes in the UK last 3 to 5 years and combine college or university studies with practical training.

Applications for our 2018 UK Apprenticeship Programme are now open and will close on Friday on Friday 9th March 2018.

<http://company.airbus.com/careers/apprentices-and-pupils/In-the-United-Kingdom.html>

If you encounter problems searching for apprenticeships on the Airbus website, please contact Careers in E102.

National Grid Higher Apprenticeship Programme

- Information Services- Cyber Security
- Project Management/Contracts and Commercial
- Substations, Power System Planning, Transmission Network Control Centre and System Operator – Electricity

For programme information and specific entry requirements, visit:

<http://careers.nationalgrid.com/new-talent/apprentices>

Rolls Royce Manufacturing Engineering Degree Apprenticeship

On the Manufacturing Engineering Degree Apprenticeship, you'll get to study towards an engineering bachelor's degree and work alongside world-class engineers. All while making a real contribution to an advanced engineering business. It's a great way to earn, learn and grow in confidence as part of a supportive team. And it provides you with the perfect platform to go on to even bigger challenges. Applicants must be predicted three A-Levels at A* to B in Maths and either Physics, Chemistry or Engineering. This apprenticeship is based in Derby.

Apply now: <http://careers.rolls-royce.com/united-kingdom/job-search-results/job-details?jobID=47798#/>

Closing date for applications: 2 March 2018

Atkins Apprenticeships – apply now!

Atkins is one of the world's most respected **design, engineering and project management consultancies**. Current apprenticeship opportunities include:

- Degree apprenticeship – facilities/business management (London office, Euston Tower)
- Higher apprenticeship – junior management consultant (London office, Euston Tower)
- Advanced apprenticeship – engineering (Epsom office)

Please visit the website below for further details, including entry requirements:

<https://careers.atkinsglobal.com/how-to-apply-apprenticeships>

KPMG 360° Apprenticeship Programme now open!

- KPMG in the UK is part of a global network of firms that offers Audit, Tax, Consulting and Deal Advisory services
- Visit the website: <https://www.kpmgcareers.co.uk/apprenticeships> for more information about the opportunities available.

CGI Apprenticeship Programme now open!

CGI are now accepting applications for their 2018 School Leaver Opportunities

- The Apprenticeship **Programmes** enable students to earn whilst they learn and study towards a recognised technology qualification whilst working on real projects at CGI. Level 4 Higher Apprenticeships train students in key areas of the business which can include: Software Development, Project Management, Business Intelligence and Cyber Security.
- The Degree **Apprenticeship** Programmes enable students to obtain a full, debt free degree whilst working on real projects at CGI. Students study towards a BSc (Hons) Digital and Technology solutions with either a business or IT focus. CGI have partnerships with both Aston University and the University of Winchester to deliver this programme. Additional information can be found on the CGI website: www.cgi-group.co.uk/careers

Nestlé Academy – apprenticeship opportunities – now open!

Nestlé offer a wide range of Apprenticeship schemes at different levels each providing huge opportunities within their business teams. Nestlé are currently recruiting for their 2018 Degree and Higher Apprenticeship vacancies. Applications to join Level 3 Apprenticeship programmes in 2018 will open later in the year.

- Apply now for Chartered Manager Degree Apprenticeship – Gatwick (starting September 2018). You will receive high calibre training leading to a degree qualification, together with business experience and a promising career.
- Apply now for CIMA Finance Higher Apprenticeship – Gatwick (starting September 2018)

<https://www.nestlecareers.co.uk/academy/apprentices/>

Royal Mail Apprenticeships- apply now

- Project Management
- Logistics
- Advanced Engineering

<https://www.royalmailgroup.com/careers/apprenticeships/apprenticeshipsourprogrammespanel>

University Taster days

University of Winchester

Classical Studies

Tuesday 17 April 2018, 9.30am-2.45pm

Drama, Comedy: Performance and Production, Performing Arts and Theatre Production

Tuesday 19 June 2018, 9.30am-2.45pm

Musical Theatre

Wednesday 20 June 2018, 9.30am-2.45pm

Choreography and Dance

Tuesday 26 June 2018, 9.15am -2.45pm

Business Management and Event Management

Monday 2 July 2018, 9.30am-2.45pm

History

Monday 2 July 2018, 9.30am-2.45pm

Interprofessional Studies

Monday 9 July 2018, 9.30am-2.45pm

Psychology, Criminology and Forensic Studies

Wednesday 11 July, 9.30am-2.45pm

Primary Education

Thursday 12 July, 9.30am-2.45pm

Important Information

All Taster Days are offered free of charge.

Each Taster Day has a maximum capacity, places will be allocated on a first come, first served basis.

To register your interest please contact Lucy McDonagh

Email: schoolsandcolleges@winchester.ac.uk

General Information:

Moodle

Please add the following courses onto your Moodle page under 'my courses'

- Applying to university
- Employment Opportunities
- Work Experience

Twitter

Follow Reigate College Careers department [Careers@careersreigate](https://twitter.com/Careers@careersreigate)

Free on-line courses

- <https://www.futurelearn.com/courses>

Search for university open days

- <https://www.opendays.com/>

Search for apprenticeships

- www.ratemyapprenticeship.co.uk
- <https://www.gov.uk/apply-apprenticeship>

Search for work experience placements

- <http://www.studentladder.co.uk/Work-Experience/work-experience.html>

Search for careers events

- www.myfuturewise.org.uk

Work Experience in the U.S.

- Internship USA
- Work In America
- Summer Camp USA

<https://www.bunac.org/uk/destinations/north-america/usa>

Volunteering/ Part-Time Work

Barracudas Activity Day Camps – Easter and summer job opportunities

Barracudas offer children amazing, fun activity sessions in the Easter and summer holidays. They need fun, enthusiastic and experienced staff member who have a can do attitude. In return, they offer a great wage, free nationally recognized training courses, and regular work during the Easter and summer holidays and great experience.

For further information and to apply, please visit: <https://recruitment.barracudas.co.uk/>

