



Monday 14 May 2018

- The Careers Department is a resource that's available to all students, offering advice and information about university, apprenticeships and employment.
- We can help with application forms and work experience requirements and can provide guidance to help you make informed choices.
- The **Careers Bulletin** will be emailed to all students every Monday – so please look out for it every week as it includes important information :
  - ❖ Important notices
  - ❖ Work experience opportunities
  - ❖ University open days
  - ❖ Careers events in College
  - ❖ Apprenticeship/School Leaver opportunities
  - ❖ University taster days
  - ❖ Volunteering/Part-time work
- **Open daily (term time) 9am to 4.30pm. In E102, upstairs in the Enhancement Building.**

## Upper Sixth Important Notices

- **Student Finance – deadline 25 May 2018**

Students who don't apply before this date might not get their money in time for the start of their course, so it is best to apply now.

Apply online for help with finance, including:

- ❖ Tuition fee loans
- ❖ Maintenance loans

See [www.gov.uk/apply-online-for-student-finance](http://www.gov.uk/apply-online-for-student-finance)

Have a look at the new UCAS [student finance hub](#), set up in association with Student Finance England.

- **UCAS reply deadlines – check UCAS Track to see your personal deadline**
- **Not going to University? Want to find out more about apprenticeships in the local area?**  
**Come to a Careers Fair at Reigate College**, where employers will be available to talk to you about apprenticeships and employment opportunities within their organisations.
- **Thursday 28 June 6.30 – 8pm (save the date, you will receive an invitation to this event by email).**

## Trainee Air Traffic Controller Assessments - Gatwick

In September 2018 Air Navigation Solutions are undertaking a round of assessments for Trainee Air Traffic Controllers.

Eligibility, you must:

- Be educated to A-level or equivalent standard plus at least 5 GCSEs at grade C or above, to include English and Maths.
- Be eligible to work in the United Kingdom.
- Satisfy the requirements of a European Class 3 Medical Certificate as stipulated by the Civil Aviation Authority. If unsure, please contact us for further information.

It is desirable but not essential for applicants to have airport or aviation experience.

**Closing date for applications is 20 August 2018.**

To apply please go to the **Air Navigation Solutions** website:

<http://airnavigationsolutions.co.uk/careers/careers-gatwick/35-trainee-air-traffic-controller>

## TALENT 2018 JOBS FAIR – presented by Wired Sussex

- Brighton Dome
  - Tue 5th June (11-4pm)
- Looking to take your first step on the **digital career** ladder? Searching for a new opportunity or a change in career? Come and check out the freshest jobs available at this year's Talent2018: Job Fair. If you're looking for work in the **digital, media** and **tech** sector, whether it be in TV, mobile, games, animation, web design, programming or social media, this day is made for you.

FREE <https://www.eventbrite.co.uk/e/talent2018-jobs-fair-tickets-38335062203>

## Getting ahead of the competition!! Register with YourRecruit

Are you looking for temporary work after your exams this summer or looking to join the career ladder and start work? If yes, why not start the ball rolling and get yourselves registered with YourRecruit:

- YourRecruit can support you in your job search, from helping with your CV to securing the perfect job role for you
- Can get your CV straight to the hiring manager.
- Can help with preparing you for your interviews as well as giving you feedback

Please get in touch - 01737 501255 – or drop into your local YourRecruit Branch Redhill — no appointment necessary, to discuss your job search. [www.yourrecruit.com](http://www.yourrecruit.com)

# Lower Sixth Important Notices

## Apply 2018 booklets available for collection now!

- If you have ordered a copy of Apply 2018 please come to Careers in E102 to collect it.

## NCS The Challenge – do something different this summer!

The National Citizen Service helps build skills for work and life whilst taking on new challenges and meeting new friends. NCS involves a short time away from home, trying new things as well as taking part in a team project in the local community and much more!

- **Adventure**- a chance to live away from home and enjoy some outdoor fun.
- **Discovery**- develop the skills to get ahead with your UCAS or job application (public speaking, budgeting and project planning).
- **Action**- in a team, deliver a community project about the issues that matter to you.
- **Celebration**- reunite with everyone and celebrate your achievements.

As an NCS graduate you'll access exclusive work and volunteering opportunities.

Visit <http://www.ncsthechallenge.org/> to discover more and so sign up.

## KPMG Skills & Insight day - Save the date!

**KPMG** will be inviting Reigate College Students to join them for a skills & insight day on **Wednesday 11 July**. Please note, the day will now take place **at Reigate College**, not at KPMG's Gatwick office as previously advertised.

Further details including how to register your interest in attending this event will be published in the Careers Bulletin after half term.

## Early in Career Insight day: BDO Gatwick & Guildford

- **Are you considering an apprenticeship in accountancy and want to find out more?**

Early in Career are hosting **Insight Days in Gatwick & Guildford** which gives students' an opportunity to take a tour of our BDO offices, liaise with members of our current trainees, get some detailed application tips and find out all the roles available to them in advance!

To find out more, please click the links below and distribute to your students:

### **BDO Guildford:**

Tuesday 5<sup>th</sup> June 2018 - [Apply here](#)

### **BDO Gatwick:**

Tuesday 29<sup>th</sup> May 2018 - [Apply here](#)

Tuesday 10<sup>th</sup> July 2018 - [Apply here](#)

## UCA Summer Schools 2018

There are a range of residential and non-residential Summer Schools available across each of UCA's four campuses.

Students will need to fill in an application form to apply and if they are rewarded a place it is free of charge to attend. You can find more information [here](#).

### 4 - 6 July

[Animation - Residential - Farnham](#)

[Ceramics & Textiles - Residential - Farnham](#)

[Illustration - Non-Residential - Farnham](#)

[Photography - Residential - Rochester](#)

[Product Design - Non-Residential - Rochester](#)

[Textiles - Non-Residential - Rochester](#)

[Bronze Art Award - Residential - Canterbury](#)

### 11 - 13 July

[Architecture - Residential - Canterbury](#)

[Fashion Business - Residential - Epsom](#)

[Graphic Design - Non-Residential - Canterbury](#)

[3D Design - Non-Residential - Farnham](#)

[Bronze Art Award - Residential - Rochester](#)

### 30 July - 10 August

[Silver Art Award - Non-Residential - Canterbury](#)

[Silver Art Award - Non-Residential - Rochester](#)

Applications close on Monday 28 May at midnight, and UCA will confirm places by **Friday 8 June**.

## Medical and Teaching Work Experience

**IMPORTANT!** Any students thinking of applying to study Medicine, Primary Teaching, Nursing, Physiotherapy, Paramedic Practice or Midwifery at university should undertake a period of essential work experience. For advice and guidance, please email [workexperience@reigate.ac.uk](mailto:workexperience@reigate.ac.uk)

## Places available on over 200 university taster courses

There are still places available on the majority of our FREE university taster courses in a variety of subjects taking place at numerous universities in and around London.

All our taster courses are free to attend and aimed at current sixth form students. You can search and apply to the taster courses on the University Taster Course website [london.ac.uk/tasters](http://london.ac.uk/tasters)

# All Students

## University of Portsmouth – Graduate Show and Creative Industries Taster Day – Thursday 7 June 9.15am – 3pm

Be inspired by final year students and their work, tour the facilities and speak to students and staff from the university. Stay the whole day or for one-off workshops:

- Architecture
- Fashion and Textiles
- Photography
- Creative Technologies
- Film Production
- Film and Media Symposium
- Media and Performing Arts: Drama Workshop

Workshops: 10am-12.30pm in the Eldon Building

Book now: [www.port.ac.uk/grad-show-taster](http://www.port.ac.uk/grad-show-taster)

# Work Experience Opportunities

## Work Experience Opportunities 2018

Please come and see the Work Experience Coordinator in E102 (Sam Burnett) if you need further help. Some companies give priority to students who meet certain criteria eg PRIME for some Law firms <https://primecommitment.co.uk/about-prime> and sometimes firms will only accept students within a catchment area. If in doubt please seek advice.

**Student Ladder** is a good starting point to research large firms offering formal schemes. Please note the information may not always be updated, so read the information carefully and you can always call or e-mail the company directly to enquire.

<http://www.studentladder.co.uk/Work-Experience/work-experience.html>

## RSM Work Experience – July 2018, Gatwick Office

RSM are offering an exciting opportunity for students who have a desire to learn more about the accountancy profession, through an intensive one-week work experience placement on 16 July 2018. The intended programme will include;

- spending four days across our Corporate Finance, Accounting and Business Advisory, Assurance, Tax and National Finance teams;
- CV writing and personal skills sessions;
- practice interviews; and;
- a two way debrief and feedback session at the end of the week.

If you would like to apply this opportunity please do so via our website at

<https://careers.rsmuk.com/gsl/VacancyInformation.aspx?VId=28825> detailing why you are interested in the area of accountancy and what you hope to gain from this opportunity.

**Closing date: 31 May 2018**

## Clifford Chance

Clifford Chance is proud to be a founding member of PRIME. Through PRIME, Clifford Chance is committed to ensuring that anyone who wants to enter the world of law has an equal chance to do so, regardless of their background. **August PRIME** Opens: 10 March 2018 Closes: 26 June 2018 Scheme runs: 6-9 August 2018 [Clifford Chance Work Experience PRIME click here for information](#) [Clifford Chance click here to apply](#)

## Arcadia summer work experience – apply now!

- Our Year 12 Work Experience is now open for application, it can be accessed via <https://futuretalent.arcadiagroup.co.uk/work-experience/>
- Select 'The Arcadia Experience 2018'
- All Year 12 Students are eligible to apply however travel re-imburement will only be for a zone 1-6 travel card.
- Students with questions can e-mail [workexperience@reigate.ac.uk](mailto:workexperience@reigate.ac.uk) or come and see Sam Burnett in E102

## Canon summer work experience – apply now!

Canon UK's Head Office based in Reigate, Surrey is seeking enthusiastic and curious students for a week of work experience from Monday 2nd July 2018 - Friday 6th July 2018.

You'll have the opportunity to meet people from different functions and get involved in different activities to develop your skills and learning, providing you with an insight of what it is like working in a Corporate Head Office. [Click here for more information about Canon and how to apply](#)

All applications need to be submitted through the [Careers@Canon](#) site, to include a cover letter and CV. Click [here](#) for direct link to website. **Deadline: Friday 1 June 2018**

## Penguin Random House UK– summer work experience

It's a chance to go behind the scenes of a **global publishing house** and get an insight into what a work place is like. You'll meet lots of people, find out what it's like to work here and hopefully pick up some new skills along the way.

- **You must be over 18 at the time of your placement**

Applications for placements between July-August will open in May. You'll be able to apply [here](#).

For more news on work experience and to find out when the next application window will open, follow us on [Twitter](#) and [Facebook](#)

We're firm believers that everyone should have an equal opportunity to do work experience with us. Because of this, we have a random selection process. The only things that will influence your application are when you're available and which department you'd like to join. We pay everyone doing a work experience placement with us the National Living Wage.

<https://www.penguinrandomhousecareers.co.uk/your-career/work-experience/>

## Bloomsbury Publishing Plc work experience

Bloomsbury runs a loosely structured work experience programme to enable you to experience the world of publishing first hand and to help you in your career choice. If you are interested in this programme please e-mail your CV (as a Word or plain text document) stating clearly in the subject line the dates you are available, with a covering letter

to: [opportunities@bloomsbury.com](mailto:opportunities@bloomsbury.com). We will contact you only if there is availability that coincides with your dates. **Please note that our work experience programme is often fully booked 6-9 months in advance. We can only accept applications from people 18 years old and over.**

<http://www.bloomsbury.com/uk/company/working-at-bloomsbury/>

## Hachette UK – publishing work experience

At Hachette UK we offer work placement opportunities in a variety of functions across all our divisions. If you think you may be interested in publishing as a possible career a one-week placement will give you a brief glimpse of a specific area of the business.

Our work experience placements are advertised on the [Hachette UK Facebook page](#) and the [@HachetteCareers](#) twitter feed. If you would like to apply [please complete our online form](#).

**We do not accept CVs and covering letters.**

**IMPORTANT:** We can only accept applications from people **18 years old and over** and you must have eligibility to work in the UK.

[www.hachette.co.uk/Articles/Careers+Pages/Work+Experience+and+Internships.page](http://www.hachette.co.uk/Articles/Careers+Pages/Work+Experience+and+Internships.page)

# Apprenticeship/School Leaver Opportunities

## Apprentice Gym Manager - The Fitness Zone (Reigate) Ltd

The Fitness Zone is looking for a Trainee manager to learn all aspects of management within a health club. This is a fantastic opportunity to further your career in the Leisure industry, with a Level 3 Diploma in Leisure Management.

- To be successful in this role you will need to be a hard worker with good communication skills and who is able to provide excellent customer service
- You will need an outgoing personality and plenty of common sense, be reliable & punctual
- 30 hours per week. The work pattern is any 5 days out of 7 on a rota basis. Shifts will include days, and weekend work to the requirements of the workplace.
- Apprenticeship duration: 18 months
- **Closing date: 20 May 2018**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-267003>

## AON Apprenticeship Programme, Epsom office

AON is one of the world's most successful professional services companies, helping the biggest names in business plan for every eventuality, through Pensions, Insurance, Investment Consulting and Human Capital Consulting.

- **Actuarial apprenticeship** (104 UCAS points, including grade B or above in a Maths-related subject)
- **Pensions Consultant apprenticeship** (104 UCAS points)
- Salary - £18k plus benefits
- Comprehensive on-the-job training
- Full support towards professional qualifications

**Closing date: 29 June 2018**

<http://www.aonearlycareers.co.uk/apprenticeships>

<http://www.aonearlycareers.co.uk/apply-application-process>

## **Apprentice Book Keeper / Accounts Assistant- Yes We Do Websites Ltd**

- Weekly wage: £187.50
- Apprenticeship duration: 28 months
- Location: Redhill
- Closing date: 26 May 2018

Assist the Company's External Book Keeper and MD to manage the company's accounts. The successful applicant will be given a comprehensive introduction to the Company. The candidate will report directly to the MD and be responsible for preparing records for validation by the Company's external book-keepers and accountants.

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-273824>

## **Apprentice Customer Service/Business Administration – Mole Valley District Council, Dorking**

**Are you looking to start a career in local government, or a customer focused/business-related area? Choose from either**

- Customer Services diploma
- Business Administration diploma

This role will provide a solid grounding in the principles of excellent customer service and business administration in local government.

For more information, visit [www.molevalley.gov.uk/jobs](http://www.molevalley.gov.uk/jobs).

To apply, send your CV along with a supporting statement of no more than two sides of A4 outlining how you meet the requirements for the role to [hr.admin@molevalley.gov.uk](mailto:hr.admin@molevalley.gov.uk)

## **Surveying Technician Apprentice-Quantity Surveying Currie & Brown UK Ltd**

- To commence training as a Quantity Surveyor, working within various functions of the Currie & Brown business, before embarking on a fully paid degree course leading to Chartership. Our Apprenticeship Scheme has been formally recognised as a top 100 Apprentice Employer.
- Weekly wage: £327.00
- Apprenticeship duration: 30 months

**Closing date: 16 June 2018**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-273814>

## **Apprentice Legal Administrator- Howard Kennedy**

- To provide first class support within the Real Estate department. This is a busy and varied role and so flexibility and strong organisational skills are essential. This is a great opportunity for someone with an interest in Real Estate who is keen to develop and progress into a paralegal role.
- Annual wage: £19,000
- Apprenticeship duration: 24 months
- Location: London Bridge

**Closing date: 20 May 2018**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-273143>



## Apprentice Recreation Assistant Horley Anderson Centre

Are you looking to start a career in the leisure industry? Horley Leisure Centre, part of GLL is looking for enthusiastic individuals to work as a Lifeguard. Training will be provided to work towards an NVQ level 2 in Leisure Operations and RLSS National Pool Lifeguard Qualification.

- Annual wage: £14,976.00 - £18,782.00
- Working week: The role will include shift working covering early starts, evenings and weekend working.
- Total hours per week: 40.00
- Apprenticeship duration: 12 months

**Closing date: 31 May 2018**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-264950>

## Apprentice Nursery Nurse Toad Hall Nursery, Horley

To work as part of a team, to create an environment in which children's individual needs are met, and high standards of care are provided which meet the requirements set out in the Early Years Foundation Stage.

- Weekly wage: £317.20
- Working week: Monday - Friday, 40 hours (Shifts between 8.00am - 6.00pm).
- Apprenticeship duration: 22 months

**Closing date: 30 May 2018**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-273075>

## British Airways Apprenticeships – Heathrow

Do you have creative analytical skills and enjoy solving logical problems? Is data your passion? Are you keen to work towards a Level 4 qualification? Then our Business Insights teams at IAG Cargo have the ideal opportunity for you.

- Salary: £14,000
- Location: IAG Cargo, London
- Working Pattern: Fixed term full time
- Closing date: 21 May 2018

Click [here](#) for link to BA Early Careers website, click on **Emerging Talent** tab for apprenticeships.

## Nursing Assistant – Brockham

- Employer: [Surrey and Sussex Healthcare NHS Trust](#)
- Department: Brockham Ward
- Location: Redhill

An opportunity has arisen for a Health Care Assistant for Brockham Ward. Our unit comprises of 20 inpatient beds for patients undergoing planned surgery and emergency admissions, a Gynae Assessment Unit and an Early Pregnancy Unit. The ideal candidate will have experience in a care environment, have excellent communication skills and demonstrate a caring professional manner. Also desirable are good administrative and computer skills. Training in these areas will be available. **Closing date: 17 May 2018**

**For more information please go to:**

[https://www.jobs.nhs.uk/xi/vacancy/b71cb9179aaf339c0c65e79aea7ae584/?vac\\_ref=915069897](https://www.jobs.nhs.uk/xi/vacancy/b71cb9179aaf339c0c65e79aea7ae584/?vac_ref=915069897)

## **Project Management Level 4 Higher Apprenticeship - Vodafone**

There has never been a more exciting time to get involved in technology!

- Salary: £20,600
- Location: Paddington office, London

The Project Management Higher apprenticeship programme, accredited by the Association of Project Managers (APM), combines high-quality classroom training with on-the-job experience to transform you into a skilled project manager. The programme prepares you to plan and execute internal or customer-facing projects on time and on budget.

<https://vodafone.referrals.selectminds.com/jobs/project-management-level-4-higher-apprenticeship-london-38685>

## **Data Analyst Level 4 Higher Apprenticeship – Vodafone**

- Salary: £24,600
- Location: Paddington office, London

This Apprenticeship covers concepts on Data Analysis and analytics, data structures, Big Data and processes and tools for data integration. The Data Analyst will collect, organise and study data to provide business insight.

<https://vodafone.referrals.selectminds.com/jobs/data-analyst-level-4-higher-apprenticeship-london-38667>

## **HSBC Apprenticeships – various locations:**

If you're looking for a career that will give you plenty of opportunities to develop, and where you will be respected as an individual and valued for the contributions you make, why not join HSBC and your future will be rich with potential.

### **Commercial Banking Financial Services Apprenticeship 2018 - Gatwick and London**

- Salary: £18,610 per year

The Commercial Banking Financial Services apprenticeship, offers roles across a variety of areas within the Commercial Banking business.

[https://hsbc.taleo.net/careersection/external/jobdetail.ftl?lang=en\\_GB&job=575813&src=JB-12101](https://hsbc.taleo.net/careersection/external/jobdetail.ftl?lang=en_GB&job=575813&src=JB-12101) – Gatwick

[https://hsbc.taleo.net/careersection/external/jobdetail.ftl?lang=en\\_GB&job=576075&src=JB-10502](https://hsbc.taleo.net/careersection/external/jobdetail.ftl?lang=en_GB&job=576075&src=JB-10502) - London

### **Commercial Banking Customer Service Advisor Apprentice – Reading**

- Starting Salary: £21,427.00

The role of the Customer Service Officer (known at HSBC as a Business Specialist) is to deliver a professional face to face service experience to customers, prospective customers and professionals.

[https://hsbc.taleo.net/careersection/external/jobdetail.ftl?lang=en\\_GB&job=573015&src=JB-12101](https://hsbc.taleo.net/careersection/external/jobdetail.ftl?lang=en_GB&job=573015&src=JB-12101)

## Chartered Manager - Degree Apprenticeship DHL Limited, Gatwick

Would you like the opportunity to earn a degree whilst developing your professional skills within a global market leading organisation?

In your first three years, you will experience a range of structured placements across the warehouse, transport and functional operations giving you the opportunity to gain real life experience! In your final year, you will specialise in your preferred area, whilst completing your end point assessment.

**Closing date: 18 May 2018**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-269711>

<https://dpdhl.csod.com/ats/careersite/JobDetails.aspx?id=57598&site=4>

## Planning Technical Support Apprentice Crawley Borough Council

Take your first steps towards a **career in planning** through this opportunity to join our small and friendly Development Management Team. Learn how we support the council in making better and more sustainable places for everyone to live, work and enjoy. We provide advice on and make decisions about planning applications.

- Desirable qualifications: A levels at grade C and above or equivalent or you expect to have this by 31 August 2018) in subjects related to planning.

**Closing date: 29 July 2018**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-257822>

## AAT Apprentice Accountant – Kingston Smith, Redhill

**Are you looking to build a long-term career in Accountancy?** Then look no further! Start your career today with an accountancy apprenticeship with Kingston Smith and Kaplan. You will be gaining valuable workplace experience whilst working towards the AAT qualification.

When you join Kingston Smith as an AAT trainee you will receive a fantastic, broad generalist training allowing you to experience working in audit, accountancy and taxation for a variety of businesses across a wide range of sectors.

**Closing date: 31 May 2018**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-263630>

## CGI Software Developer Level 4 Apprentice

- Annual wage: £18,000
- Based at Leatherhead office

Do you have a passion for IT and technology? CGI are looking for motivated and creative individuals who want to pursue a career in Software Development and can demonstrate strong problem solving skills. **Closing date: 1 June 2018**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-215097>

## WSP UK LIMITED - Civil Engineering Apprenticeship

Fancy a career in Engineering? WSP can offer you the opportunity to work on some of the world's most exciting engineering and design projects. WSP invest in your learning and development and we value the ideas and innovation you could bring to our work. WSP have been involved in many high profile UK projects including The Shard, Crossrail, and the London Olympic & Paralympic Route Network. **Closing date: 31 May 2018**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-255225>

## Huntley Cartwright Apprentice Quantity Surveyor

This is a great opportunity to take the next steps in your career and gain vital industry experience. Huntley Cartwright is a successful firm of Chartered Quantity Surveyors working on a diverse range of projects. Based in Caterham, Surrey, Huntley Cartwright is looking for an enthusiastic Apprentice Quantity Surveyor to join their growing team. **Closing date: 31/05/18**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-220228>

## Focus on Apprenticeships in Science

### Apprentice Scientist National Physical Laboratory

- Annual Salary: £12,000
- Must Live within a commutable distance to Teddington
- An AS or A-Level in a science subject would be an advantage but is not essential

The National Physical Laboratory (NPL) is the UK's National Measurement Institute, and is a world-leading centre of excellence in developing and applying the most accurate measurement standards, science and technology available. Join NPL's award winning apprenticeship programme as a Junior Scientist. You will be given the opportunity to support senior Scientists with a range of laboratory duties, general administrative tasks and scientific research.

**Closing date: 30 May 2018**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-258217>

### Apprentice Laboratory Technician Quality Control (QC) Biocompatibles UK Ltd

- Weekly wage: £288.46
- Please take note this position is based in Farnham, Surrey, ensure that you are able to commute or relocate to this area
- Interviews for this position are planned to take place on 2nd July 18
- Applicants must have GCSE in English Language and Maths grade B or above

BTG is a growing international specialist healthcare company with a mission to bring to market medical products that meet the needs of specialist healthcare physicians and their patients. This is a technical laboratory based role and as a QC Apprentice you will provide analytical testing for all pharmaceutical and drug device products manufactured on site.

**Closing date: 31 May 2018**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-250751>

### Apprentice Laboratory Technician R&D BIOCOMPATIBLES UK LIMITED

- Weekly wage: £288.46
- Please take note this position is based in Camberley Surrey, ensure that you are able to commute or relocate to this area
- Interviews for this position are expected to take place on 2nd July 2018
- Applicants must have GCSE in English Language and Maths grade B or above

As an External R&D Apprentice, you will provide support to the External Innovation Team for varied projects to support existing and future products. This is a technical, laboratory based role which will involve the testing, characterisation and analysis of samples generated by the team.

**Closing date: 31 May 2018**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-250772>

# University Taster days

## International Women in Engineering Taster Day – UCL

- Friday 22 June 2018
- 10am-4pm
- Year 12 female students only
- Free

This course aims to encourage and motivate girls to become future engineers in diverse and exciting areas such as Biochemical, Chemical, Civil & Environmental, Electronic & Electrical, Mechanical, Computer Science, and Medical Physics & Bioengineering.

Apply at: <https://london.ac.uk/international-women-engineering-day-uc4675>

## London Southbank University Summer Taster Days

These Taster and Experience Days are designed to offer students a taste of studying at university and provide students with a valuable insight into the different subjects offered at degree level, and how they are taught.

- Wednesday 20 June – **Arts and Creative Industries Experience Day**  
(Including Photography, Journalism, Sound Design, English, Drama, Film, Fashion Promotion)
- Thursday 21 June – **Applied Sciences and Sport Experience Day**  
(Including Forensic Science, Bioscience, Bakery, Human Nutrition, Sports Rehabilitation, Physiotherapy, Radiography)
- Monday 25 June – **Social Sciences Taster Day**  
(Including Criminology, History, International Relations, Politics, Sociology)
- Tuesday 26 June – **Law Taster Day**
- Wednesday 27 June – **Education Taster Day**

If you are interested in any of the events, please contact The Schools and Colleges team on **0207 815 6173**, or email either [outreach@lsbu.ac.uk](mailto:outreach@lsbu.ac.uk) or Rob Tate at [Tater3@lsbu.ac.uk](mailto:Tater3@lsbu.ac.uk)

## University of Greenwich Taster days

- Architecture, Landscape and Built Environment Taster Day – 27 June  
[Book here](#)
- Business and Finance – 3 July  
[Book here](#)
- Computing and Information Systems – 20 June  
[Book here](#)
- Creative Writing – 4 July  
[Book here](#)
- Education and Community Studies – 27 June  
[Book here](#)
- Law and Criminology – 22 June  
[Book here](#)
- Nursing and Paramedic Science – 6 June  
[Book here](#)
- Tourism, Hospitality and Events – 3 July  
[Book here](#)

# University of Hertfordshire Physiotherapy Taster Day

- **Wednesday 11 July, 10:30-15:00**

The University of Hertfordshire is offering a taster day for sixth form and college students who would like to explore Physiotherapy as a career.

For more information/to book please visit [www.herts.ac.uk/about-us/events/2018/july/physiotherapy-taster-day-for-year-12-students](http://www.herts.ac.uk/about-us/events/2018/july/physiotherapy-taster-day-for-year-12-students)

## Study in the U.S

### US-UK Fulbright Commission – Study in the U.S. Seminar

- Thursday 24 May 2018
- 4.30-7pm
- University of Notre Dame in London (1 Suffolk Street, London, SW1Y 4HG)

Are you thinking about studying in the US? Would you like an opportunity to find out more and get your questions answered?

This seminar offers an in-depth view of undergraduate admissions, providing a [step-by-step guide](#) to the application process, admissions tests, choosing the right institution and funding opportunities, followed by a Q&A with advisers.

[Register now](#)

## General Information:

### Moodle

Please add the following courses onto your Moodle page under 'my courses'

- Get Ahead Day 2018
- Applying to university
- Employment Opportunities
- Work Experience

### Twitter

Follow Reigate College Careers department [Careers@careersreigate](https://twitter.com/Careers@careersreigate)

### Free on-line courses

- <https://www.futurelearn.com/courses>

### Search for university open days

- <https://www.opendays.com/>

### Search for apprenticeships

- [www.ratemyapprenticeship.co.uk](http://www.ratemyapprenticeship.co.uk)
- <https://www.gov.uk/apply-apprenticeship>
- <https://careerfinder.ucas.com/jobs/apprenticeship/>
- <https://www.lawcareers.net/Starting-Out/Law-Apprenticeships-Guide/LegalApprenticeshipVacancies>

### Search for work experience placements

- <http://www.studentladder.co.uk/Work-Experience/work-experience.html>

### Search for careers events

- [www.myfuturewise.org.uk](http://www.myfuturewise.org.uk)

# Volunteering/ Part-Time Work

## La Barbe restaurant, Reigate – part time staff needed

La Barbe Restaurant in Reigate based on Bell Street is recruiting part time waiters/waitresses. Please come in as soon as possible or contact Gurvan (restaurant manager) on 07791322772.

## YMCA – summer playworkers needed – come to an open day

Looking for a fun and rewarding job this summer? Become a YMCA playworker

- Competitive rates of pay
- Free use of the YMCA Fitness Centre in Redhill
- Fantastic training opportunities
- A fun and sociable working environment

Find out more, apply and have your interview at one of the **YMCA open days**:

- Thursday 7 June 5-8pm
- Saturday 9 June 11.30-2.30pm
- YMCA, Sovereign Centre, Slipshatch Road, Reigate RH2 8HA.

Alternatively, apply online at: [www.ymcaeastssurrey.org.uk/jobs-playworkers](http://www.ymcaeastssurrey.org.uk/jobs-playworkers)

Tel: 01737 779979

Email: [recruitment@ymcaeastssurrey.org.uk](mailto:recruitment@ymcaeastssurrey.org.uk)

## Hartsfield Manor, Betchworth – part time opportunities

- Food and Beverage Assistants
- Bar Team Members

For more information or to send a CV, please email: [Gareth.Adcock@hartsfieldmanor.co.uk](mailto:Gareth.Adcock@hartsfieldmanor.co.uk) or call 01737 845300

[www.hartsfieldmanor.co.uk](http://www.hartsfieldmanor.co.uk)

## First Class Learning, Redhill – part time classroom assistant

First Class Learning, Redhill have a part-time opportunity for students in a Classroom Assistant role:

- 4 hours a week
  - Looking for an enthusiastic, responsible person to manage a small group of students
  - Required grade 8 or 9 in Maths or English GCSEs
- Please send your CV to [redhill@firstclasslearning.co.uk](mailto:redhill@firstclasslearning.co.uk) or call at 07930 526 557 to find out more.

## FunZone, Banstead summer holiday camp – coaches required

Funzone at Banstead Prep is a multi-activity day camp for both boys and girls.

We are looking for enthusiastic and pro-active, sporty students to come and work with us for 5 weeks over the summer holidays. You must have lots of energy and a fun outlook, as working with young children can be demanding, although very rewarding.

- 16 July – 17 August.
- Hours 9 – 4pm.
- We offer good rates of pay and guarantee you plenty of experience.

If you would like to apply please send an e-mail to [funzone@bansteadprep.com](mailto:funzone@bansteadprep.com) with the following information:

- Details of sports that you play
- Any relevant experience in a similar role (although experience not essential)
- Why you feel that you would be good for the role

All shortlisted candidates will need to come and meet with the FunZone team for a brief chat.

## Hobbledown Farm, Epsom – weekend and school holiday work

Hobbledown Adventure Park and Zoo is looking for energetic, confident and friendly people to join their team in a variety of different roles:

- Play team/Activity hosts
- Party hosts
- Meet & Greet Parties team
- Admissions & Shop team
- Events team
- Food & Beverage servers
- Kitchen team
- Call centre sales people

Please email your CV and Cover letter to [headhobblers@hobbledown.com](mailto:headhobblers@hobbledown.com)  
<https://www.hobbledown.com/>

**reigate•college**

[www.reigate.ac.uk](http://www.reigate.ac.uk) enquiries@reigate.ac.uk



National Teaching School  
designated by



National College for  
Teaching & Leadership



