



Monday 11 March 2019

- The Careers Department is a resource that's available to all students, offering advice and information about university, apprenticeships and employment.
- We can help with application forms and work experience requirements and can provide guidance to help you make informed choices.
- The **Careers Bulletin** will be emailed to all students every Monday – so please look out for it every week as it includes important information :
 - ❖ Important notices
 - ❖ University open days
 - ❖ Careers events
 - ❖ Work Experience opportunities
 - ❖ Apprenticeship/School Leaver opportunities
 - ❖ University taster days
 - ❖ Volunteering/Part-time work
- **Open daily (term time) 9am to 4.30pm. In E102, upstairs in the Enhancement Building.**

Important Upper Sixth Notices

Student Finance is NOW OPEN!

Apply online for help with finance, including:

- Tuition fee loans
- Maintenance loans

Apply Now at [Student Finance England](#). For further information please [click here](#).

Replying to offers - If you receive offers from Universities, you do not need to reply to them immediately. If possible, it is important to take the time to re-visit those Universities before accepting a place.

Unconditional offers – An increasing number of universities are making **unconditional offers** to students. If you would like any advice regarding your offers, please come to Careers.

Applying for an Art Foundation Course?

If you still need help with an Art foundation course application, please contact Careers.

London Job Shows

Westfield, Stratford – London 15th and 16th March 2019

website: <https://www.londonjobshow.co.uk/stratford/>

Westfield, Shepherd's Bush, London – 26th and 27th April 2019

website: <https://www.londonjobshow.co.uk/shepherdsbush/>

Cushman and Wakefield Insight Day

Thinking about a Conveyancing Apprenticeship? Attend an insight day at Cushman and Wakefield to find out more.

- Date: Tuesday 19 March
- Location: Old Broad Street Office, London

Click [here](#) to register for this event.

Willis Towers Watson Apprenticeship Insight Evening

- Date: Tuesday 19 March
- Time: 18:00 – 20:00
- Location: Willis Towers Watson, Watson House, London Road, Reigate, Surrey, RH2 9PQ

Willis Towers Watson would like to invite you to our Reigate office to find out more about our Level 3 Workplace Pension Administrator Apprenticeship Programme. Students, Parents, Teachers and Career Advisors are all welcome!

The evening will consist of a short presentation about the programme, hints and tips for the application process and a networking session with our colleagues.

If you have Grade 9-4/Grade C or above for Maths and English Language at GCSE, or equivalent, and are considering an apprenticeship, please make your reservation by **Thursday 14th March** via this link

<http://tinyurl.com/ybs43hao>

Important Lower Sixth Notices

Medical and Teaching Work Experience

IMPORTANT! Any students thinking of applying to study Medicine, Primary Teaching, Nursing, Physiotherapy, Paramedic Practice or Midwifery at university should undertake a period of essential work experience. For advice and guidance, please email

workexperience@reigate.ac.uk

Fashion Retail Academy Open Evenings 16 and 20 March 2019

Find out all about the Fashion Retail Academy and the exclusive advantages that studying here offers. The day will start with an interactive workshop on your chosen subject and follow with a presentation which includes an overview of all courses and how you will benefit from our exclusive relationship with the fashion industry. Our tutors will be available throughout the event to answer any questions you may have. Representatives from our student services, registry, fees and funding, short courses and apprenticeships teams are also on hand.

Website: <https://www.fashionretailacademy.ac.uk/events/>

Kings College London Chemistry Summer School 1 – 5 July 2019

This week long non-residential summer school will involve lab and campus tours, lectures and hands on workshops.

If you are currently studying Chemistry at A Level and are thinking about applying to studying Chemistry at university please [click here](#) for further information.

Applications to the University of Surrey's 2019 Residential Summer Schools are now open!

The Residential Summer School programme offers students the chance to experience studying a subject at university. The programme will include lectures, seminars, practical activities, and a variety of fun social events in the evenings. Places will be allocated to Year 12 students from currently underrepresented groups in Higher Education who attend a state school or college in England. Students will be provided with free accommodation, refreshments and meals for the duration of the Summer School. The University of Surrey is also able to support the cost of travel for students to and from the Summer School. **Check the website below to find out if you are eligible to apply. Deadline for applications is 22 March 2019** <https://www.surrey.ac.uk/schools-colleges/sixth-form-colleges/residential-summer-schools>

University taster days in London

Applications are now open to over 200 FREE university taster courses taking place in 2019. Applications to the university taster courses are now open on the University Taster Course Programme.

Website: <https://london.ac.uk/ways-study/study-campus-london/university-taster-courses>

University Open days

University open days can be found at www.opendays.com/calendar/

All Students

Fulbright Commission - Study in the USA

19th March 16.30-19.30 (University of Notre Dame in London)

Information evening - applying for and studying an undergraduate degree in the USA. For further information and to register for a free place, go to <http://www.fulbright.org.uk/events>

Pilot Careers Live London 6 April 2019

The event is for:

- Anyone interested in a career in aviation and aerospace, from aero engineering and flight deck positions to maintenance, airport operations, management, air traffic control or flight ops.
- Candidates with an ambition to be an airline or military pilot.
- Anyone interested in commercial helicopter flying operations.

For further details please [click here](#) . Tickets from £8.50

London Graduate Fashion Week 2 – 5 June 2019

- For all students thinking about a fashion degree
- Graduates from all of the creative universities will be there showcasing their work.
- Tickets start at £8

For further details please [click here](#).

Physiotherapy Careers Day Hosted by Kingston Hospital NHS Foundation Trust

Quality work experience for students interested in becoming a Physiotherapist.

- Find out about all areas of Physiotherapy
- Shadow a Physiotherapist
- Practical Sessions
- Learn from a Physiotherapy student about what studying is like
- Advice about applying to University

Date: 13 and 14 August 2019
Time: 9 – 4pm
Location: Kingston Hospital
Cost: £50 per person for the 2 days

To secure a place, or for more information, please email Jennifer Bunn Jennifer.bunn@nhs.net

Work Experience Opportunities

Are you looking for or thinking about work experience?

Work Experience is essential for certain Careers (**Medical/Veterinary/Dentistry related Careers, Law and Primary Teaching**). For other courses and future careers it may be desirable.

Work experience, where possible should be arranged around your timetable or in the holidays. There is no set week for work experience and you need to be proactive in seeking opportunities yourself. If we have an opportunity to share then this will normally go into the **Careers Bulletin** so please keep up to date with the opportunities advertised.

If you have any questions, or require support please contact workexperience@reigate.ac.uk and the Work Experience coordinator Sam Burnett will be pleased to help.

FM Conway Work Experience Opportunity

FM Conway works in transportation, the built environment and public realm. They are offering work experience placements for up to 15 young people covering the business, site visits, careers information workshops and work ready skills in first aid and health and safety.

Date: Week Commencing Monday 3rd June 2019 or the week commencing 1st July 2019.

There are limited places available, which are being filled on a first-come, first-served basis. To apply you will need to complete an application form ASAP and you will need to be able to travel to Sevenoaks for part of the week and travel to a site as part of the experience. Please have a look at the website <https://www.fmconway.co.uk/about-us> to understand more about FM Conway. If you are interested in applying please come to E102 and speak to Sam Burnett (Work Experience Coordinator) for more information and an application form.

Apprenticeship/School Leaver Opportunities

National Physical Laboratory Apprenticeships

The National Physical Laboratory is a world leading centre of excellence in developing and applying the most accurate standards, science and technology available. Apprenticeships available in:

- Business Administration
- Engineering
- IT
- Junior Science
- Junior Measurement Science
- Marketing
- Finance

For further information, please [click here](#).

Irwin Mitchell Solicitors Apprenticeships

Paralegal Apprenticeship

Paralegals help solicitors prepare cases for trial and progress transactions. This involves creating and organising case files, contacting clients, and performing legal research. The apprenticeship last for 24 months and you will receive a L3 certificate in Law and Practice on completion of the course. 3 A Levels at grade C or above required.

Business Administration

18 months Apprenticeship on which you will learn a range of business administration skills. On completion of the course you will receive a L3 Diploma in Business Administration. 3 A Levels required at grade C or above.

Closing date: 31 March 2019. For further information please [click here](#)

British Airways Apprenticeships Heathrow

Our apprenticeship programmes are designed to develop your skills and build a career in an exciting and ever changing business. You will gain valuable insight into how we run a successful airline business, you will learn from industry experts who will train, develop and coach you to be the best that you can be. It offers practical training in a real world environment, where you have a chance to earn as you learn. We

offer apprenticeships across 3 business areas; Customer Service, Head Office and Operations. Each programme will give you a diverse and immersive experience.

The 2019 programmes are now open for applications. For further information, please [click here](#).

Cushman and Wakefield L6 Charter Surveyor Degree Apprenticeship

The programme includes completing an undergraduate degree in real estate on a part-time basis, while gaining real work experience. You will then take the Assessment of Professional Competence through the Royal Institute of Chartered Surveyors. As you train you will take on various rotations across the business to build your practical experience.

Closing date 31 March 2019. For further information, please [click here](#).

AXA – Ratings Apprenticeships

An opportunity to join AXA as a Rating apprentice within the Insurance side of the business. You will work within the eRate team and work closely with the Pricing team, using agile project techniques where possible. Your Apprenticeship will be **Level 4 Software Developer**, you will study for this with an award-winning specialist training provider, alongside developing in your role as an E-rate Analyst. The apprenticeship will run over a 2-year period and you will have support during your studies to enable you to successfully complete it.

Closing date: 24 March 2019. For further information please [click here](#).

Capgemini 2019 Degree Apprenticeship Programme in Digital and Technology Solutions

Capgemini is one of the world's largest tech companies, helping clients to transform their businesses through ingenious technology solutions. Capgemini delivers exciting & innovative client projects across multiple industries all over the world using cutting edge technology in an entrepreneurial and supportive environment. You will study for a BSc Honours degree in Digital & Technology Solutions whilst applying what you are learning and making an impact in one of the exciting roles.

For further information please [click here](#).

Lloyds Banking Group – Markets Apprentice Programme L6

The CB Markets apprenticeship programme is a higher apprentice programme providing a fully paid level 6 professional qualification over a minimum 3-year duration as well as an invaluable professional experience in very exciting roles.

Over the duration of the programme, apprentices will have the opportunity to rotate across the Markets division and the wider Commercial Banking division in order to build a solid knowledge of Financing and Risk Management activities and to experience working with various teams. Your learning and development will be supported by a structured training programme. At the end of their third year, Apprentices will be supported in finding their permanent team according to their preference and performance.

Minimum of 112 UCAS points in subjects including at least one STEM subject (science, technology, engineering and mathematics).

For further information, please [click here](#)

IBM Apprenticeships

Higher Apprenticeships available in Software Development, Technical Consultancy, Test Engineering and Technology Sales.

- Salary: £18,000
- Closing date: 30 April 2019

Degree Apprenticeship available in Digital and Technology Solutions.

- Salary: £18,000
- Closing date: 20 April 2019

For further details please [click here](#).

Accenture UK Digital Technology Degree Apprenticeship

Obtain a world recognised BSc Degree in Digital & Technology Solutions (across one of the following specialisms - software engineering, data analyst, IT consulting) whilst gaining invaluable work experience.

- Location: London
- Closing date: 31 May 2019
- For further details please [click here](#)

Highways England – Project Manager Apprenticeship

As a Project Manager apprentice you'll be responsible for understanding what needs to be achieved in a project as well organising how it will be achieved, implementing time scales and discussing costs. You will work towards gaining a Level 4 qualification.

Closing date: 24 March 2019. For further information please [click here](#)

Vodafone Digital Marketing Level 3 Advanced Apprenticeship

- Start date: September 2019
- Location: London
- Salary: £18,000+

As a Digital Marketing Specialist, you will work closely with the Marketing Managers to design, develop and deploy digital propositions, service and analytics across social media channels and other customer touchpoints. Your role will develop engaging digital content and products to support the global digital implementation at Vodafone and work with local markets as required.

Click [here](#) for more information

Balfour Beatty Quantity Surveyor Degree Apprenticeship

- Location: Redhill and South East
- 5 GCSE's grade 9-4/A*-C (or equivalent)
- 3 A-Levels (or equivalent), including Maths A Level at grade A-C
- Closing date: 29 April 2019

As an Apprentice Quantity Surveyor you will follow a training programme as part of Balfour Beatty's RICS-accredited Degree Apprenticeship, geared towards you achieving Chartered Surveyor status with the Royal Institution of Chartered Surveyors. Click [here](#) to apply.

AON Apprenticeship Programme now open – Insurance/Pensions

Start work or carry on studying? An Aon apprenticeship lets you enjoy the best of both worlds; the opportunity to develop vital skills in the workplace and earn a competitive salary while you learn. Aon has offices in Epsom, Redhill and London. Apprenticeship salaries are between **£18-20,000**. Programmes include Actuarial, Client Management and Insurance

Deadline for applications: 31 March 2019. Click [here](#) for further information and to apply.

SKY Apprenticeship Programme – apply now

Applications are now open for the following apprenticeships:

- Technology
- Business (Marketing – PR and Communications)
- Journalism (Sky News, Sky Sports News)
- Finance

Click [here](#) for further information.

Glaxo Smith Kline Apprenticeships – the Science Industry

Apply for 2019 programmes now:

- Laboratory Science programme
- R & D Manufacturing Science apprenticeship
- Digital and Technology apprenticeship
- Manufacturing Apprenticeships
- Engineering Apprenticeships

Click [here](#) for further information

Mace Group Apprenticeship Programme – Construction

Mace's Apprenticeship programmes offer a wide range of opportunities to people who are looking to start a career in the **construction** industry. Past trainees and apprentices have worked on iconic projects, including the London 2012 Olympic Park, The Shard, Battersea Power Station, Tottenham Hotspur Football Stadium and Manchester Business School. As well as the opportunity to work on some of the UK's most exciting projects, all apprentices and trainees receive financial and practical support with part-time study towards an industry recognised qualification

Click [here](#) for further information

BDO Apprenticeship Programme – Accountancy and Finance

With BDO you can pick up highly-regarded professional qualifications, while enjoying a permanent salaried career – all without the expense of funding higher education yourself. At the same time, you'll be gaining invaluable experience in a commercial environment, working on real business projects alongside leading industry professionals. Apply now for a September 2019 start in the

following roles at the Gatwick office:

- **Audit Apprenticeship**
- **Tax Apprenticeship**

For Further information, please [click here](#)

Unilever Apprenticeships –apply now for September applications!

Every day, 2.5 billion people in 190 countries buy and use Unilever products including Persil, Dove, Magnum, Hellman's, Marmite and Lynx. An apprenticeship with Unilever will give you the skills and support you need to unlock a bright future that's full of opportunities and new experiences. Unilever offer different apprenticeships to take your career in exciting directions in **Business Administration, Project Management, Digital Marketing, Professional Accountancy, Technology, Science and Supply Chain. Deadline: 14 March 2019.**

For further information please [click here](#)

KPMG 360 Apprenticeship Programme are open for applications

Our Apprenticeship Programmes offer a practical way to kick-start an exciting career with KPMG. You'll earn a salary, gain valuable work experience and skills and be supported to achieve a professional qualification. This is an opportunity not only to build your skills and confidence, but build an exceptional future with one of the world's leading professional services firms. Visit: <https://www.kpmgcareers.co.uk/apprenticeships> to join **KPMG's Smart Network** and be the first to know about new openings, upcoming events and industry news according to your preferences.

EY Apprenticeship Programmes – apply now

You don't need a degree to start a successful career in business. Programmes include:

- IT Risk and Assurance
- Tax
- Transactions
- Degree Apprenticeship in Digital and Technology
- Degree Apprenticeship in Business Leadership Management
- For further information please [click here](#).

CGI Apprenticeship Programme

CGI's Apprenticeships train you in key areas of business. They are great for School Leavers that have a career path in mind and want to learn whilst earning at the same time. CGI offer Higher and Degree Apprenticeships in:

- Software Development
- Project Management.

<https://www.cgi-group.co.uk/careers/school-and-college-leavers/apprentices>

<https://www.cgi-group.co.uk/careers/school-and-college-leavers/sponsored-degree-programme>

General Information:

Moodle

Please add the following Careers courses onto your Moodle page under 'my courses'

- Get Ahead Day 2019
- Applying to university entry in 2019
- The Alternatives to university – Apprenticeships and Employment

Twitter

Follow Reigate College Careers department [Careers@careersreigate](https://twitter.com/Careers@careersreigate)

Search for university open/taster days

<https://www.opendays.com/>

<https://www.unitasterdays.com/>

<https://www.unifrog.org/>

Search for apprenticeships

<https://www.gov.uk/apply-apprenticeship>

<https://careerfinder.ucas.com/jobs/apprenticeship/>

<https://www.unifrog.org/>

Search for work experience placements

<http://www.studentladder.co.uk/Work-Experience/work-experience.html>

Search for careers events

www.myfuturewise.org.uk

Volunteering/ Part-Time Work

Volunteer with the YMCA East Surrey

Volunteer drop-in sessions:

Learn more about the YMCA's volunteering opportunities and receive training in areas like safeguarding, disability awareness and much more.

Tuesdays | 18:00-20:30

YMCA Sovereign Centre, Slipshatch Road, Reigate RH2 8HA

For further details, please contact Stephanie Bent. volunteer@ymcaeast Surrey.org.uk

Website: <https://www.ymcaeast Surrey.org.uk/get-involved/volunteer/>

Go Action Forest – part time weekend events staff

If you are passionate about working face to face with people, can show a real enthusiasm for customers, have a strong work ethic, a real duty of care to improve your skill sets and a willingness to take up more responsibility as you develop then Go Action Forest is the right place for you!

No experience necessary

Saturday/Sunday work only

Please send your CV and covering letter to becky@gopaintball.co.uk

www.goactionforest.co.uk Salmons Lane, Whyteleafe, Surrey CR9 9HA