



Predicted Grade Policy

November 2018

Review: November 2021

1 Introduction

This policy outlines how the College determines Predicted Grades for student university applications. This policy contains a separate Appeals Process.

2 What are Predicted Grades?

The College is required to provide Predicted Grades for students applying to university through UCAS and they can also be used by the College for other student application processes and reference requests. The predicted grades the College provides represent an aspirational but honest professional judgement about the most likely final grade the student will achieve in the qualification on completion of the course.

3 What is the College's Overall Approach to Predicted Grades?

It is essential that the College adopts a consistent 'evidence-led' approach across the student body. Over-predicting grades can be counter-productive, leading to students being made offers based on grades higher than those they are likely to achieve. In addition many universities and colleges monitor the accuracy of the grade predictions made by schools and colleges. The College must therefore be careful to not artificially inflate grade predictions. However, we are also eager to be aspirational in our approach, to allow our students the best opportunities, where there is evidence to support such a judgement.

4 How are Predicted Grades Calculated?

The academic staff at College will use their professional judgment to predict the most probable grade outcome using a range of evidence. **Predicted grades will be based on the year 12 Progression Exams** (*the results of the Progression Exams will form the minimum basis for student predicted grades*).

Where students have underperformed in their progression exam in relation to their work throughout the year the following will be taken into account:

- Key Assessment Performance in Year 12
- GCSE performance
- Interim Report Effort Grades in Year 12
- Any Extenuating Circumstances that may have affected exam performance, which the College have been made aware of prior to the progression exam (*these must be supported by appropriate evidence*)

Unless there are serious extenuating circumstances, which College was made aware of at the point the student sat the progression exam, predicted grades will not be raised by more than one grade from the grade achieved in the progression exam.

5 How is this Policy Communicated to Students and Parents?

Year 12 students will be given an introduction to the College's approach to predicted grades at Get Ahead Day during the Spring Term when they begin to research their progression plans. This is designed to allow students the opportunity to positively affect their predictions through their own hard work and by increasing their focus on their studies. Parents will be informed of the College's policy when Interim Report 3 is sent home, and at the HE and careers information evenings in February. This information will also be available on the College's website.

6 When will Students and Parents be Informed of Predicted Grades?

Students and Parents will be made aware of the predicted grades for all subjects in the final Interim Report of the year (IR5) in June.

7 What should Students do if they think their Predicted Grade is too Low?

Students and their parents should remember that the College aims to be aspirational in the calculating of predicted grades, whilst remaining realistic. If after careful consideration a student feels that the criteria listed in point 3 above not been applied fairly when arriving at their predicted grade they may appeal their grade.

Appeals will only be considered if they outline clearly (on a maximum of one side of A4 only) how the policy has not been applied correctly. Appeals must be emailed to the dedicated appeals email address (predictedgradeappeals@reigate.ac.uk) by the student by **the last day of teaching in July**. Appeals will then be handed to the relevant member of senior College staff to investigate and come to a decision, which shall be final.

Students will be provided with a decision by email no later than the first Tuesday in September. The email will contain the College's judgement and a brief justification. There will be no further right of appeal.

It is important to note that appeals will only be considered in the format mentioned above and should not be addressed directly to academic staff.

8 What is the Process for Predicting Grades for One Year Courses?

The College will also provide predictions for one year courses. Academic staff will, obviously, not have subject specific performance to inform their judgement but will base predictions on the student's overall performance at College and their current level of performance in their other subjects. Predicted grades for these subjects will be provided to students and parents by email by October half term at the latest. Any appeals must be received no later than 5 working days after notification and will follow the same procedure outlined above.

9 Predicted Grades Timeline

