

STUDENT/PARENT TO COMPLETE:

EXPERIENCE OF THE WORKPLACE CONSENT FORM:

I confirm that I am aware my son/daughter will be undertaking work experience and agree to the following:

If this work experience has been privately arranged as an independent visit please tick the box below and be aware that the college is not responsible for any of the arrangements made and all activities will be undertaken at your own risk.

I confirm this is a privately arranged work experience visit

If my son/daughter will be absent from college, then I understand that this absence must be requested in advance by e-mailing enquires@reigate.ac.uk at least five working days before. You will be notified in writing once your absence request has been reviewed.

If relevant, I agree to make them aware of their requirement to catch up with any work covered on these date/s and speak to their teachers to check that they will not be missing anything which cannot be caught up at another time (e.g. externally set assessments/exams).

I agree to make my son/daughter aware of their requirement to complete and return an 'Experience of the Workplace Review Form' to the Work Experience Department located in E102 (Careers) or emailed to workexperience@reigate.ac.uk

Student Details:

Name:	
Tutor Group:	
Student ID:	

Parent Details:

Name:	
Signed:	
Date:	

Please complete brief information about the placement below:

Employers Name:	
Work Experience Contact: (Name/Email)	
Location of Placement:	
Date/s of Work Experience:	

Please return the completed form to Sam Burnett or Amy Ingrassia in the Work Experience Department located in E102 (Careers) or emailed to workexperience@reigate.ac.uk