

reigate•college

College Deposit Scheme (previously called the Book and Equipment Deposit Scheme) **for September 2021**

A College Deposit Scheme operates for all students starting a new programme of study in September 2021. Students will be required to pay a deposit of **£75.00** at enrolment.

This is a refundable deposit that is paid upon enrolment at the College and which allows students to access College equipment and facilities. This includes (but is not limited to) the following:

- Textbooks
- Use of the gym
- IT account
- The borrowing of laptops
- College equipment (e.g. photographic equipment etc.)
- Replacement ID cards

The full deposit will be returned when the student leaves College, so long as all items have been returned in good condition, and any amounts owing to the College (e.g. for the replacement of any breakages) have been paid. If there are items still outstanding, then the cost of unreturned or damaged items or the amount owed will be deducted from the deposit, plus an administrative fee of £5 will be charged.

The deposit can be paid online via Reigate Pay, the College online payment system at <https://pay.reigate.ac.uk>. An email will be sent to parents/guardians one week prior to Choices Day with their logon details.

Parents/guardians who are able to demonstrate that they are experiencing financial difficulties may be exempt from this deposit scheme and should apply to the College Bursary scheme <http://www.reigate.ac.uk/finance-and-travel>

Students who do not pay the deposit (and who have not been granted an exemption) will not be issued with textbooks or equipment and will not be given access to any of the facilities listed above.