

Reigate College

Looked After Child Statement of Support

- A designated member of staff will act as key contact and advisor throughout the duration of the student's courses. Where appropriate the designated member of staff will meet with the learner on a regular basis.
- A senior member of staff will regularly monitor learner's progress utilising, for example, Interim Reports and attendance data.
- The learner's attendance will be reviewed on a weekly basis and the Local Authority will be informed of any concerns.
- The designated person will ensure the support offered reflects the individual learner's circumstances, for example, by monitoring their eligibility for bursaries, free lunches, equipment hire and mentoring etc.
- The designated person will work with Local Authorities and other partners to ensure the learner is aware of any additional support available.
- The College will provide progression guidance in relation to higher study or routes into employment, and apprenticeships ensuring each student is offered a careers interview.
- The College will provide training to staff on the issues affecting looked after children.
- The designated member of staff will ensure Pastoral Directors and Senior Tutors are aware of issues relating to the needs of students with a care background, so ensuring students within their responsibility are regularly monitored.
- The pastoral team and Careers will work with the learner to access Higher Education ensuring key documentation, for example, bursary or hardship funding is instigated.
- The designated person and careers will ensure outreach activities are accessible for those in care or care leavers, for example, taster days, open days etc.
- The designated person will ensure application, enrolment and progression data is collected and monitored annually.

Designated Person: Melanie Pearl Room V01 Ext 547