

How employers can help with the delivery of Reigate College's Careers Programme

» Offering work experience

Improving our students' access to work experience is a particular focus for the College as opportunities for in person work experience have been so limited in the last two years. There are three particular ways that employers can help us with this:

- Hosting an 'Insight day' or half day during which a small group of students are shown around different areas of your company and ideally given an activity to complete, such as a mock interview, team activity or preparing a presentation.
- Providing up to a week's work experience for one or more students during which they are ideally exposed to a range of roles. This could be during College holidays or during our work experience week, which is 11-15 July for 2022 and 10-14 July for 2023. The College would promote these opportunities to students through our [Careers Bulletin](#)
- Adding your company details to our **database of employers** that students can contact to enquire about work experience opportunities. Students would be told to e mail their CV when enquiring and would be expected to make arrangements directly with the company.

» Coming into College

There are several ways that are particularly helpful:

- Giving a lunchtime talk on topics such as career paths in your organisation, what employers are looking for, applying for apprenticeships and other opportunities.
- Having a stand at our Careers Fair held annually in June.
- Giving talks to students on Business, IT, Engineering, Media and other vocational courses on particular aspects of their courses that relate to work in your company. If you are interested in doing this we will put you in touch with the relevant Head of Department who will be able to tell you what areas they need to cover.

The employer engagement sessions that generally have the biggest impact with students are those that include a visual presentation or are more interactive, and those that give clear practical tips on exploring opportunities and making successful applications.

Students particularly value hearing from employees who are just embarking on their careers and finding out about how they settled on their chosen career path, what qualifications they have and what the application process for their position was like.

If you think you would be able to help with any of the above please contact careers@reigate.ac.uk

