A LEVEL AND L3 VOCATIONAL QUALIFICATIONS

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Post-results services: request and consent for Summer 2023

To request a **Review of Results** service and/or an **Access to Scripts** service, complete the required information in the white boxes and sign and date the form to confirm the required consent. A summary of the services available are referenced below. *PLEASE NOTE THAT THE COST IS PER EXAM SCRIPT AND NOT PER SUBJECT.*

Deadlines to request by Service Reference Number (SRN):

A1 by 31 August 2023, **R2P** by 24 August 2023, **A2, R1, R2** by 28 September 2023

Candidate number		Candidate name			Candidate email		
Awarding Body	**Qualification level and Subject title**				**Paper code**	**SRN**	**Fee**
							£
							£
							£

Consent statements above and details of the services below taken from JCQ's Post-Results Services (section 4, appendices A and B)

SRN	Post-results service	Fee per exam script	Details of the service
A1	**Priority** copy of script to support the decision of review of marking	£10	This is a priority service that ensures copies of scripts are returned in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for
A2	Non-priority copy of a script	£10	Request to see a copy of your script
R1	Clerical re-check with a copy of re-checked script	£11	This is a re-check of all clerical procedures leading to the issue of a result. This service will include the following checks: • that all parts of the script have been marked • the totalling of marks • the recording of marks
R2	Review of marking with a copy of reviewed script	£50	This is post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. **Reviewers will not re-mark the script**. They will only act to correct any errors identified in the original marking. This service will include: • the clerical re-checks detailed in R1 • a review of marking as described above
R2P	**Priority** review of marking with a copy of reviewed script	£60	This is the same as R2 above, but the review is conducted as a priority by the awarding body. This service enables quick feedback for UCAS applicants.

The fees can be paid online via Reigate Pay, the College online payment system at https://portal.reigate.ac.uk/pip/

Application to Exam Boards will not be made until payment has been received. All fees include an administration charge.

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Please sign both consents:

Review of Results Candidate consent	**Access To Scripts Candidate consent**
By signing here, I give my consent to the Exams Officer to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent, I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be **lower** than, higher than, or the same as the result which was originally awarded for this subject.	By signing here, I consent to my scripts being accessed by my centre **(Tick ONE of the boxes below)** If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed. If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.
Signature: ………………………………………………..........	Signature: ………………………………………....................
Date: ………………………………………………………….	Date: ………………………………………………………………

Please ensure you have completed this form fully and signed and dated the consent section.

You will need to either email the form to:exams@reigate.ac.uk or hand the form in to Reigate College reception desk or the exams office. Please ensure the form is returned before the relevant deadline.

FOR EXAMS OFFICE USE ONLY

Total fee(s) received	£	Service(s) applied for	Date	Outcome(s) received	Date(s)	Candidate notified	Date(s)	Outcome(s) complete	Date(s)