



Admissions Policy

Governing the entry of students into College in September 2024

- 1 Reigate College aims to provide high quality education in a supportive community (see note i).
- 2 The College's success is based on students following a full-time programme of academic **and** enrichment courses. All students who apply to enter Lower Sixth (Year 12) (see note ii), must follow a study programme consisting of three or four subject options (at A Level or equivalent and/or GCSE or equivalent), alongside the entitlement programme of tutorial guidance and activities. All courses must be studied at the College.
- 3 The minimum entry requirements for a Level 3 programme of study are five grade 4s or higher at GCSE (GCSE equivalent courses must be at Level 2 Merit or higher). The minimum entry requirements for a Level 2 programme of study are four grade 3s or higher (GCSE equivalent courses must be at Level 2 Pass or higher). Some courses carry additional entry requirements beyond the forementioned, which must be met for them to be studied.
- 4 The College will process applications received on and before, the **1 November 2023**, in the following order (see note iii):
 - a) Applicants from the College's seven partner schools, namely: Carrington, de Stafford, Merstham Park, Oakwood, Reigate, The Beacon and The Priory (CofE) Schools.
 - b) Applicants from non-partner schools that comprise the South East Surrey quadrant, namely: Oxted, Royal Alexandra and Albert, St Andrew's (RC), St Bede's, Sunnydown, The Ashcombe, Therfield and Warlingham Schools.
 - c) Applicants from state funded 11-16 schools (without a sixth form) in the counties of Surrey and Sussex and the London Borough of Croydon.
 - d) Applicants who are siblings of past or current students (see note iv).
 - e) Applicants whose regular home is in the Borough of Reigate and Banstead.
 - f) Applicants from state funded schools within the Administrative County of Surrey.
 - g) Applicants from independent secondary schools located in the boroughs of Reigate and Banstead, Mole Valley and Tandridge.
 - h) Applicants from the following secondary schools: Oaks Park High, Riddlesdown Collegiate, and Woodcote High.
 - i) Applicants from the following secondary schools: Coloma Convent, Coombe Wood School, Harris Academy (Sutton), Oriel, Overton Grange, St Philomena's, The John Fisher School.
 - j) Applications from other students.

Where the College is due to become full within the next category (3a to 3j), applications will be considered from that next category in date received order.

- 5 Students will be offered a place at the College if:
 - a) There is a place available on an appropriate study programme.
 - b) The applicant meets the entry requirements for that study programme.
 - c) An excellent reference is received from the applicant's last school or employer.
 - d) The applicant can demonstrate an excellent record of attendance and punctuality, typically 95% or above, whether at school or in work and subject to a consideration of any certified medical evidence.
 - e) The applicant demonstrates at interview and through their school report, that they have the motivation and capacity for sustained hard work, which will be necessary if they are to be successful at the College.
 - f) All offers are subject to meeting the entry requirements outlined in point 3 above.
- 6 The College does not automatically receive Government funding for a student retaking a year or a subject. Students who have already completed a Lower Sixth Level 3 programme at another educational institution will only be considered under exceptional circumstances to join the College as a Lower Sixth student. These will be circumstances that are outside of the control of the student or their past institution, such as a period of long-term sickness. A student will need documented evidence to prove the circumstances.
- 7 Although in recent years the College has been oversubscribed, it will continue to accept applications throughout the year. Once the College has offered all its available places, applicants will only be called for interview as full-time places on their required courses become available and priority will be given to siblings of past or current students and those applicants who most completely demonstrate that they meet the requirements in 4(a) to 4(e) above.

September 2023

Notes

- i. The College complies in full with the Equality Act 2010.
- ii. The College is unable to consider part-time or direct entrants to Upper Sixth (Year 13).
- iii. Where the College is unable, due to oversubscription, to process all applications in any one of the ten 'bulleted' categories shown section 3 above, applicants in this category will be considered in application date order.
- iv. A sibling is a brother or sister who attended the College for at least one academic year in the five years prior to their proposed date of entry.