

# Student Guide >>

For Partner Schools

The Application Journey for Reigate College



This Student Guide explains the 'application journey' of Partner School students applying to study at Reigate College.

## Timeline of Events:

Year	Term	Event	Purpose
Year 10	Summer Term	<b>Year 10 Assembly</b>	At the start of the Summer Term of Year 10, the College will deliver an assembly to introduce itself as the school's Sixth Form. The College will use this opportunity to promote the school's Year 10 Taster Day at the College and explain how students can sign up to sessions.
		<b>Year 10 Taster Day</b>	All Year 10 students are invited to the College's Year 10 Taster Day at the end of the Summer Term. Students will be asked to attend three lessons to help them start thinking about their A Level or equivalent courses.
Year 11	Autumn Term	<b>Year 11 Assembly</b>	At the start of Year 11, before the College's Open Evenings (held at the beginning of October), the College provides another assembly for Year 11s to explain the application process.
		<b>Open Evenings</b>	All students are encouraged to attend one of the College's three Open Evenings at the beginning of October. Places for these should be booked in advance via the College website, with initial priority given to students at Partner Schools.
		<b>Submit Applications</b>	<b>The application deadline for Partner Schools is the last day before October Half Term</b>
		<b>References</b>	School staff are asked to complete references for each applicant.
		<b>Interview Evening</b>	Each Partner School has a dedicated interview evening at the College.
		<b>Offer Letter</b>	Applicants typically receive an offer letter within two weeks of their interview.
	Spring Term	<b>Further Year 11 Assembly</b>	The College takes part in a further school assembly in the Spring Term to emphasise the importance of students improving their GCSE grades across all subjects.
		<b>Student Meetings or Attendance at Parents Evening</b>	In the Spring Term, the College meets the students who have not received a Standard Offer to ensure they are clear on the areas they need to work on, in order to gain a place at the College.
	Summer Term	<b>Year 11 Head of Year Follow Up Meeting</b>	A final meeting with the Head of Year will take place in the Summer Term to discuss the students who have not received an initial Standard Offer, to decide on their final offers.

## Offer Types

Following an interview at the College in the Autumn Term, students will receive an offer letter from the College. A description of the Offer Types is set out in the table below. The school will be asked to submit a reference for each student and students are asked to supply their Year 10 and

Year 11 reports as further supplementary evidence. The reference and Year 10 and 11 reports are used by the College to ensure students are enrolled onto courses that match both their interests and abilities.

Offer Type	Who it is for?	What does it mean?
<b>Standard</b>	Students who have demonstrated, during Year 10 and 11, they have met the requirements set out in the College's Admissions Policy.	The student has a guaranteed place at the College for the following September.
<b>Provisional Attendance</b>	Students who have not met the required level of attendance in both Year 10 and Year 11.	The student's attendance will be reviewed in the Spring Term of Year 11, before a final decision is made.
<b>Provisional</b>	Students who have not met the required level of attendance, application and/or effort in both Year 10 and Year 11.	The student's attendance, application and/or effort will be reviewed in the Spring Term before a final decision is made.
<b>Fitness to Study</b>	A place may be offered to the student, subject to the student meeting the requirements under the College's Health, Wellbeing and Fitness to Study Policy.	The student will be asked to provide medical evidence to support this offer type. They will then be asked to supply an updated attendance record, and evidence from a medical practitioner confirming they are well enough to study.
<b>Rejection</b>	The student does not meet the College's requirements and, in agreement with the Head of Year, a rejection is in the student's best interest.	The student is not being offered a place at the College for the following September.

## Entry Requirements

The minimum entry requirement for a Level 3 programme of study is five Grade 4s or higher at GCSE (GCSE equivalent courses must be at Level 2 Merit or higher). Some courses carry additional entry requirements (such as a Grade 6 or above in GCSE Maths, in order to study A Level Maths). Please check the specific course information on the College website.

The table below is used by the College to determine a student's study programme. Following these guidelines gives individual students the best chance of succeeding on particular types of Level 3 courses.

GCSE Grade Profile	Recommended Study Programme
<b>Mostly Grades 9 to 7</b>	Three A Levels (or equivalent) in the first year, with the possibility of taking a fourth A Level over two years. Aspire Programme (including EPQ in the Upper Sixth)
<b>Mostly Grades 7 to 6</b>	Three A Levels (or equivalent) over two years. Aspire Programme (including EPQ in the Upper Sixth)
<b>Mostly Grades 6 to 5</b>	Three subjects including at least one or two BTEC Level 3 courses.
<b>Mostly Grades 5 to 4</b>	Three subjects including two or three BTEC Level 3 courses



## Queries

Please direct any queries to the school's Head of Year as the first point of contact.  
The College's Admissions team can be contacted via [admissions@reigate.ac.uk](mailto:admissions@reigate.ac.uk)

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