

**MINUTES OF THE REIGATE LEARNING ALLIANCE LOCAL GOVERNING BODY
MEETING HELD ON 4 FEBRUARY 2025 @ 4.30pm**

Present: Mr Spencer Bowen - LGB Member (Chair)
Mr Nick Clark – Executive Principal & LGB Member
Mr Chris Whelan - Chief Executive Officer & LGB Member
Mr Gerard Weide – LGB Member
Ms Nicola Thompson – LGB Staff Member
Ms Claire Hassan- LGB Staff Member
Ms Sophia Bryant – LGB Student Member
Ms Daisy Vera – LGB Student Member
Ms Jenny Sharma – LGB Parent Member
Mr Will Jackson – LGB Parent Member

In attendance: Ms Kim Saw – Director of Finance
Mr Ryan Bull - Deputy Principal
Ms Laura MacIntyre - Assistant Principal (Teaching & Learning)
Ms Pat Frankland – Chair of Trustees

1 WELCOME

The Chair opened the meeting of the Reigate Learning Alliance Local Governing Body (LGB) and welcome a new parent governor Will Jackson.

2 APOLOGIES & QUORACY

Apologies were received from Jeremy Garner, and Yvette Robbins' absence was noted. The Director of Finance confirmed the meeting was quorate.

3 DECLARATIONS OF INTEREST

Spencer Bowen, Gerard Weide, Chris Whelan, and Nick Clark declared an interest in being members of the Reigate Learning Alliance Trust Board.

4 MINUTES

The minutes of the Local Governing Body meeting held 15 October 2024 (Paper 1) were received and approved as an accurate and complete record of the meeting.

5 MATTERS ARISING

There were no follow-up actions or matters arising from the minutes.

6. SELF ASSESSMENT DEVELOPMENT PLAN

The report (Paper 2) detailing the College annual targets for 2024/25 under the following headings was noted (updates shown in red).

i. Overall Effectiveness

The Executive Principal outlined the for ensuring compliance with Martyn's Law. A new tannoy system has been recently installed in the College and the first lockdown drill took place at 2.30pm on Monday 3 February. This was successful and staff will be asked to complete a feedback form to identify areas of improvement. The next drill is scheduled for the Summer term when only the L6 students will be on-site, during either break or lunchtime. It is the intention to carry out 2 drills per year (although this is not a legal requirement).

ii. Quality of Teaching and Learning

The Assistant Principal (Teaching & Learning) outlined the measures the College is currently undertaking to support the 4 departments identified as having a lower than expected Value Added score to improve their outcomes

- iii. Behaviour and attitudes
- iv. Personal development
- v. Leadership and management

7. CURRICULUM DEVELOPMENT

The Chief Executive gave an oral report covering the following:

- i. Alternative Academic Qualifications (AAQs) – to be taught from September 2026
The DfE has now confirmed that these qualifications can now be taken alongside A levels. However, it should be noted that many BTEC subjects currently taught by the College will be de-funded in the future:
1st wave – IT, Engineering, Health & Social Care, Applied Science
2nd wave – Business, Criminology, Travel & Tourism, Law
- ii. Ofsted
Consultation on improving the way Ofsted inspects education is open to anyone and closes on 28 April 2025. The Chief Executive will be responding on behalf of the College.
- iii. Curriculum and Assessment Review
This will be carried out by Professor Becky Francis and a full report is due to publish in Autumn 2025.
- iv. League tables will be published next week.

8. BOARD ASSURANCE ASSESSMENTS

Under the Board Assurance Framework (BAF), each Committee is asked to conduct, at the end of their meeting, an assessment on their level of assurance agreed against each report received (including briefings and verbal updates) and for the assessment to be reported to the Audit Committee and Trust Board (Green = high assurance - no additional actions or monitoring are recommended at this point; Amber = medium assurance – a further report is likely to be required at the next meeting; Red = low assurance - additional actions are likely to be required and reported at the next meeting).

The Board agreed the following board assurance assessments for agenda items/reports considered at this meeting (Paper 3).

Agenda Item	Subject	RAG rating	Any recommendation(s) or action(s) arising from discussions on the agenda item. Any comment(s) on the quality of the paper(s)/presentation(s) made available for the agenda item.
6	Self-Assessment Development Plan	GREEN	No Recommendations/Actions arising from discussions.

9. MEETING REVIEW

The Committee was asked if there were any new risks including safeguarding identified because of decisions made at the meeting that might impact upon the College's effectiveness.

It was agreed no issues or risks were identified.

11. ANY OTHER BUSINESS

The Chair thanked the two student governors for their valuable contribution during their term of office and wished them well in their future endeavours. There was no other business.

12. DATE OF NEXT MEETING
Tuesday 20 May at 4.30pm.

The meeting closed at 17.25pm.

Approved as accurate at the LGB on 20 May 2025

Appendix – Governor Questions

6 Self – Assessment Development Plan

Q. Are the Value Added scores published?

A. These are distributed to staff internally (CW)

Q. Is there any collaboration with other S7 colleges?

Best practice is shared by visits to other S7 colleges, and the biannual S7 Teaching and Learning conference (LM)

Q. Do the students find it difficult to find work experience?

A. It is the responsibility of each student to find work experience, preferably real life rather than virtual (although virtual work experience plays an important role in gaining experience in fields which are difficult to access). The College can provide assistance in specialist areas such as Film & Media, Medicine. (NC)

Q. *Can the College exploit the parents of current and ex students to provide work experience opportunities?*

A. This is something that the College hope to do more of in the future, and it also continues to build links with alumni of the College.