



reigate•college

**Accessibility Statement for Websites
and Virtual Learning Platforms**

Updated: May 2025
Approval: June 2025
Implementation: September 2025
Review: April 2026

1 Introduction

1.1 Reigate College and Reigate Learning Alliance are committed to providing websites and a Virtual Learning Environment that is accessible to the widest possible audience, regardless of technology or ability. This accessibility statement applies to the Reigate College website, to be found at www.reigate.ac.uk, the Reigate Learning Alliance website at <https://reigatelearningalliance.org/> and the College's Virtual Learning Environment Platforms (VLEs). The website and platforms are run by Reigate College and Reigate Learning Alliance.

1.2 This policy does not form part of the personnel's contract of employment. Reigate Learning Alliance reserves the right to change the policy at any time. All personnel are obliged to always comply with this policy.

1.3 This policy is reviewed annually by the Associate Principal (Systems and Support).

2 Assessment

2.1 The College has performed basic internal testing (most recently in May 2025) using a variety of assistive technology tools along with Google Lighthouse and the WAVE web accessibility evaluation tool on all areas of the websites.

2.2 The College has tested the performance of our websites with a variety of combinations of browsers and screen readers:

- Desktop: Microsoft Edge, Chrome, Safari, Windows Narrator, Natural Reader, VoiceOver, NVDA and keyboard-only navigation
- Mobile Apple and Android devices: screen orientation and single-finger navigation, speech recognition, Chrome, Safari and VoiceOver

2.3 There are several customisation options for browsers and devices that could help viewers use the College's websites more effectively:

- [AbilityNet](#) provide advice on making your device easier to use if you have a disability. Please contact the College via enquiries@reigate.ac.uk if you have difficulty accessing our resources or have a suggestion regarding how we could improve accessibility

2.4 This statement is made in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No2) Accessibility Regulations 2018. The following principles are applied:

- Information and user interface components must be presentable to users in ways they can perceive
- User interface components and navigation must be operable
- Information and the operation of the user interface must be understandable

2.5 Content must be robust enough that it can be interpreted by a wide variety of user agents, including

assistive technologies.

2.6 Reigate Learning Alliance is committed to making its websites and virtual learning environment accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

3 Reporting accessibility issues

3.1 Reigate Learning Alliance is always looking to improve the accessibility of the websites and VLE. If you encounter any problems not outlined on this page, need information in a different format or think we are not meeting accessibility requirements, please contact us:

- Email: enquiries@reigate.ac.uk
- Telephone: 01737 221118

3.2 The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with our response to your complaint, please contact the [Equality Advisory and Support Service](#) (EASS).

4 Reigate Learning Alliance and Reigate College websites

4.1 Reigate Learning Alliance is committed to making its websites accessible, so that as many people as possible can use them. The sites have been designed to enable you to:

- Change colours, contrast and fonts using the accessibility tab on the right-hand side of every page
- Zoom in up to 400% without the text spilling off the screen
- Navigate most of the website using the keyboard
- Navigate most of the website using speech recognition software
- Navigate using a screen reader
- View the site with responsive design on mobile devices
- The website text has been made as simple as possible to understand

[AbilityNet](#) provide advice on making your device easier to use if you have a disability.

4.2 Reigate Learning Alliance is aware that some parts of its websites are not fully accessible:

- Some areas of the Reigate College site may not have sufficiently high levels of contrast between text and the background
- Not all PDF documents are fully accessible to screen reader software
- Some images may have incomplete ALT text
- Some forms on the Reigate College site may not be fully navigable with the keyboard

5 Feedback and contact information for the websites

5.1 If you need information on the Reigate College or Reigate Learning Alliance website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- Email: enquiries@reigate.ac.uk
- Telephone: 01737 221118

5.2 Reigate Learning Alliance will consider your request and get back to you within 5 working days.

5.3 The websites are partially compliant with the Web Content Accessibility Guidelines version 2.2 AA standard, due to the non-compliances and exemptions listed below.

5.4 The content listed below is non-accessible for the following reasons:

5.4.1 Non-compliance with the accessibility regulations

- None

5.4.2 Disproportionate burden

- The disproportionate burden relates to our internal systems such as SharePoint and Microsoft 365. It would be a disproportionate burden to require staff to rewrite all their teaching and learning resources to make them fully accessible. Some resources are several years old and have been reworked several times
- The College has assessed the cost of fixing the issues with navigation and accessing information, and with interactive tools and transactions. The College believes that doing so now would be a disproportionate burden within the meaning of the accessibility regulations. The College will make another assessment at the annual review

5.4.3 Content that's not within the scope of the accessibility regulations

- None

5.4.4 What we're doing to improve accessibility

- Problem: some areas of the Reigate College site don't have sufficiently high levels of contrast between text and the background
 - What we've done about it: The accessibility helper sidebar enables users to change colours to improve contrast. We are actively working to improve levels of contrast on the site.
- Problem: not all PDF documents are fully accessible to screen reader software
 - What we're doing about it: We're reformatting pdfs to make them accessible where possible, and educating content creators to help ensure newly created resources are accessible
- Problem: some images may have incomplete ALT text

- What we're doing about it: we've checked the existing images on the site for appropriate ALT text and will endeavour to ensure new images added to the site are compliant on an ongoing basis
- Problem: some forms on the site are not fully navigable with the keyboard
 - What we're doing about it: some forms are in the process of being re-designed

6 The VLEs

6.1 SharePoint

6.2.1 The College uses SharePoint and Teams for virtual learning. SharePoint and Teams are part of the Microsoft 365 suite, a cloud-based application, and allows the College to share and manage content to allow collaboration across the College. Content creators are free to create and upload content and resources of their choosing. Therefore, it is not possible to guarantee that all content hosted on Microsoft 365/SharePoint is fully accessible. Content created by the College will be made accessible, in so far as this is possible, in line with the above principles and guidelines.

6.2.2 You should be able to:

- Change colours, contrast levels and fonts using in-browser tools (it's recommended to use the most up-to-date browser available)
- Navigate most of the VLE using a keyboard
- Navigate most of the website using speech recognition software
- Navigate using a screen reader
- View the site with responsive design on mobile devices

6.2.3 Video and audio content from Stream on SharePoint (part of Microsoft 365), may be shared, via links or embeds, in Microsoft Teams or uploaded to eStream. Microsoft Stream supports transcripts and captions. Automated transcripts and captions can be requested and made available to viewers. It cannot be guaranteed that transcripts and captions will be available on all our content or that they are checked and corrected for accuracy.

6.2.4 For more information on the accessibility support for Microsoft Stream, please see [Accessibility Support for Microsoft Stream](#).

6.2.5 Microsoft 365 and Windows 10 and 11 have inbuilt accessibility tools to make navigation easier, such as Microsoft Immersive Reader and Windows Narrator. Live captions can be used during Microsoft Teams meetings.

6.2 Planet eStream by Uniguest

6.3.1 Planet eStream provides management of on-demand user generated video content. The College endeavours to ensure that closed captions/subtitles are published with all video resources where available, including resources from Reigate College's YouTube channel that may also be published on the College website and/or eStream. The College tries to ensure the closed captions are published and accurate, but this cannot be guaranteed. Subtitles are available upon request for our own internal videos which do not have subtitles available. Please see Planet eStream's [Accessibility White Paper](#).

6.4 Turnitin

6.4.1 Microsoft Teams currently integrates with a similarity checking service, called Turnitin. Turnitin generates Similarity Reports on submitted assignments via the Feedback Studio Interface. For information on the accessibility of the Feedback Studio interface, please see [Turnitin's accessibility guidance](#).