



Tuesday 9 September 2025

Welcome

A very warm welcome back to the College. Firstly, I hope your young person has settled back into the College routine and is progressing well with their studies. However, if they are finding the return a little daunting, please remember, we are here to help. Students should be encouraged to talk to their Tutor or class teachers about any concerns or request support through the new My Support page on their Portal, so that we can assist. As this is the first bulletin of the new term it contains a lot of important notices, so please read through it thoroughly.

Nick Clark, Principal

Information for Parents & Guardians

As your young person continues their journey at Reigate College, we want to make sure you know exactly where to find the most up-to-date guidance, key dates, and important procedures.

All parent information is held on the dedicated [Parents' Page](#) of our website, including:

- **The Reigate Portal (PIP):** Access your young person's timetable, attendance, reports, exam information, as well as their engagement in pathways and activities and make payments and book appointments. If you have forgotten your password, please use the 'Reset Password' option on the login page.
- **Absence Reporting:** Clear guidance on how and when to notify the College if your child is unwell, attending appointments, or visiting a university.
- **Communications & Bulletins:** Regular updates are emailed to you, but you can also find past editions and notices online.
- **Support & Welfare:** Information on pastoral care, counselling, and wellbeing resources available to students.
- **Careers & Progression:** Details on the College's careers programme, including work experience, progression days, UCAS support, and employer events.
- **Publications & Events:** Access newsletters, guides, and recordings of information sessions for parents.
- **Parent Handbook and Policies:** All College Policies including the Handbook for Parents and Guardians are available on the website.

We strongly encourage you to **bookmark the Parents' Page** and check it regularly, as this is where all the latest updates and guidance will always be published.

If at any point you're unsure or can't find what you need, the [website](#) is the best first place to look.

Lanyards

For security reasons, students must wear their lanyard, clearly displaying their Student ID card at all times whilst on the College campus. If a student forgets their ID/lanyard they must report to Reception upon arrival to obtain a temporary one for the day. This must be returned before they leave the College site.

Parents will receive a notification if this happens, and we would appreciate it if you could reiterate the importance of ensuring they have it each day. If a student forgets their ID/lanyard three times in a term, they will be sent home in accordance with the Student Code of Conduct.

Pastoral support

We have a strong system of pastoral care to support students' wellbeing and help them reach their full potential:

- **Personal Tutor** – the first point of contact and they support students throughout their final year at college. Tutors may differ from the previous year depending on progression pathway choices. Students have weekly tutorials and can be signposted to further help when needed.
- **Pastoral Manager/Team** – offers extra support for personal, or social issues. Students can contact them by asking their Tutor, visiting Reception, or emailing the college to request an appointment via their MySupport app.
- **Support Hub (P103, Priory Building)** – open all day for drop-ins.
- **Relate Counsellor** – available in college or at Reigate office relate@reigate.ac.uk.

Students are encouraged to use these services whenever needed. For further information [Student Support - Reigate College](#).

Careers

UCAS

Students have been sent details regarding support offered by Careers to support them with their UCAS applications. Please download a copy of the [Reigate College Student Guide to UCAS 2025-26](#) which provides information on the process and important college deadlines.

There will be a Parent Zoom meeting about applying to university on Thursday 11 September 6.00 - 7.00pm. The link for this has been e mailed to parents separately.

Please note that if your young person has been eligible for Free School Meals at some point in the last six years they no longer have to pay the £28.95 UCAS fee. Details of what they should do to avoid paying are on page 12 of the the [Reigate College Student Guide to UCAS 2025-26](#)

Apprenticeship and Employment Pathway

The [Reigate College Apprenticeship and Employment Guide](#) provides lots of useful advice and links to resources to help students make informed choices about their next steps.

Apprenticeship & Employment Pathway Launch Evening

Priority booking for Upper Sixth students enrolled on the Apprenticeship and Employment Pathway is now open for our in-person launch evening on Wednesday 24 September. It features lively Q&A with former students, information on what to expect from the year ahead and an opportunity to talk to Careers staff one-to-one. There are three timeslots to choose from. One parent/guardian per student is welcome, but they must have their own ticket. For any remaining places, booking opens to the rest of the Upper Sixth on September 18.

[Book a place at the launch event](#)

Train Travel Disruption

We have been notified by Great Western Railway that there will be no trains between Guildford and Reigate from **Sunday 14 September 2025 until Saturday 27 September 2025**, due to engineering works. Replacement buses are planned between Guildford and Reigate. **Please ensure students plan accordingly for these disruptions for travel to/from College during this period.** Further information can be found on GWR's website - [Planned Engineering Work and Disruption | Great Western Railway](#).

Diary dates

What	When	Details
UCAS Parent Webinar	Thursday 11 September	6-7pm
Community Day 1 for Lower Sixth	Thursday 18 September	Upper Sixth students study independently at home
Parent Apprenticeship and Employment Launch	Wednesday 24 September	Sessions run at 5.30pm/6.30pm/7.30pm
Open Evening 1	Tuesday 30 September	College finishes at 3.45pm
Open Evening 2	Thursday 2 October	College finishes at 3.45pm
Structured Learning Day 1	Friday 3 October	Students study independently at home
Open Evening 3	Monday 6 October	College finishes at 3.45pm
Half Term	Monday 27 Oct – Friday 31 October	