reigate•college

Accessibility Policy

Updated:	**June 2024**
Approval:	**July 2024**
Implementation:	**September 2024**
Review:	**May 2027**

Accessibility Plan 2024-26

The College's mission statement is to provide *high quality education in a supportive community*.

This Accessibility Plan outlines how Reigate College will fulfil its duties under the Equality Act 2010 to ensure that all students, including those with special educational needs and disabilities (SEND), have full access to our curriculum, facilities, and wider College life.

1 Increase the extent to which disabled pupils can participate in the curriculum

Intent	Implementation	Impact	Future actions	Responsibility	Date to complete actions by
For the curriculum to be fully inclusive for all students.	Provided students meet the academic course entry requirements, they can take the courses regardless of any disability. Information on disability is collected on the student application form to allow for future planning	Students with disabilities enrol on courses in line with their peers.	Consideration of provision for small group literacy and numeracy sessions.	Learning Support	September 2025
For teaching staff to engage with quality first teaching in the classroom and the Graduated Approach	Teaching staff take part in continued professional development for all staff including SEND updates, KCSIE and safeguarding Teacher guidance available for all teaching staff on CID Reasonable adjustments available to all staff on CID Additional training for staff teaching students with VI and HI	Students with disabilities can achieve full potential and make progress in line with peers. Retention rates are in line with peers.	T&L spaces offer to include SEN specific training T&L spaces to consider SEND Supporting students with SEND is a standing item in academic meetings with Directors of Learning, including department reviews and effectively monitored by leaders SEND to be more explicit in the College's Curriculum, Teaching &	AP (T&L), Learning Support DoLs and HoDs AP (T&L), teaching staff	November 2025 November 2025 January 2025 July 2025

	Long term laptop loans for students Assistive technology to access learning such as immersive readers. Access to specialist support services such as TQVI		Learning Priorities and lesson observations. CPD on the use of assistive technology for staff	Learning Support, Teaching staff	December 2024
Exams and assessments are accessible to students on the course.	Ensuring Exam Access Arrangements are in place and communicated to teaching staff as a student's normal way of working Working with exam board to make the delivery of the exam to students with VI possible.	Students with SEND can complete all assessment components	Work with exam boards to make practical subjects accessible to students with visual impairments and disabilities.	EO, HoDs, teaching staff, Learning Support	Ongoing
For students to be able to access and understand tutorial content and the pastoral curriculum.	Students with an EHCP review the content of their tutorial sessions with their key workers, to ascertain whether they have understood the theme. Access quieter and more bespoke sessions to ensure all students have access to the information being delivered.	Understanding tutorials is being tracked on the EHCP outcomes tracker this year, to ensure understanding of content is monitored.	Outcomes tracker to monitor the successful delivery by tutors of the main themes in tutorial.	AP (Pastoral & progression, Safeguarding & Interventions) Tutors, Key workers	Ongoing

2 Improve the physical environment to increase the extent to which disabled pupils can take advantage of the educational benefits, facilities or services provided or offered

Intent	Implementation	Impact	Future actions	Responsibility	Date to complete actions by
To make the college site accessible to all students including those with SEND	Installation of: • Handrails • Ramps • Lifts • Disabled toilets • Tactile flooring • Contrast strips • Easy access opening doors • Accessible changing facilities • Ramps Fire safety precautions and Personal emergency evacuation plans Environmental audits Wellbeing and medical rooms Adjustable desks	A wide range of students requiring physical adaptions can access the college site safely (Range of needs includes visual impairments, wheelchair users, neurodiverse students, hearing impaired students).	To review the accessibility for the site on a case-by-case basis, actioning any adaptions to be made by environmental audits. Map of campus with accessible routes marked	Learning support, Director (Estates and IT)	Ongoing January 2025
College trips accessible to all students including those with SEND	Learning facilitators accompany students requiring 1:1 support on trips. Trip Administrators and Trip leaders work with providers to increase the extent to which disabled students can participate	Students have been able to take part in trips domestically and internationally.	Consideration of supporting students with personal care needs on trips both internationally and domestically on a case-by-case basis	Learning Support, AP (Development and Operations, Safeguarding & Interventions)	July 2025

3 Improve the way disabled pupils can access information that is easily accessible to pupils who are not disabled

Intent	Implementation	Impact	Future actions	Responsibility	Date to complete actions by
Create a learning environment that is fully inclusive accessible to all students including those with SEND	Assistive technology such as immersive reader available. Consistent platforms for learning e.g. Teams and SharePoint Pre and post teaching opportunities (e.g. access to materials, 1:1 support, small group work with learning support) Teaching & Learning materials are checked by departments for accessibility using Microsoft tools Key worker support for more personalised pathway for access to information. Annual accessibility checks for information published on website. Staff work alongside qualified teachers for the visually impaired and teachers of the deaf, to adapt resources into braille	Information is communicated home in accessible formats to suit the individual needs of the parents and students. Students using braille, auditory listening devices and hearing aids can access all information given at the college.	To ensure the college can source interpreters for all forms of communication. Continue to work with specialists on a case-by-case basis, to meet the individual needs of the students. Provide additional training, particularly for new staff, on accessibility of teaching resources	Learning Support, Admissions, Student Services Learning support, teaching staff AP (T&L), MCC	 Ongoing Dec 2024

	and support teaching staff to meet need.				
Careers and work experience	Year 13 students follow bespoke tutorial pathways, depending on their long-term career aims e.g. Performing Arts, Law, Medicine. Year 12 students are expected to take part in work experience - the Careers team and Learning Support Department work closely to facilitate suitable application opportunities for students with SEND. For students with EHCP key worker meetings are held on a regular basis to support transitional options. Key workers support students to create CV's and applications for transitional plans in collaboration with careers. Each year 12 student with an EHCP has a 1:1 careers interview after 'get ahead day' to discuss initial transitional ideas. Each year 13 students with an EHCP have a 1:1 careers	Preparation for adulthood fully considered with specialist advice from a careers advisor. Multiple opportunities for students to discuss long term career ideas and plans. SEND department and careers working collaboratively to ensure work experience and careers meetings take place.	The Learning Support Department and Careers Department to work collaboratively to ensure students with SEND and or EHCPs undertake meaningful work experience. The Learning Support Department and Careers Department track the attendance and outcomes of careers meetings for students with EHCP's.	Learning support, AP (Pastoral and Progression) Careers Department	Sept 2024 July 2025 On going June 2025

	interview in the winter term to support applications for transitional plans.				Jan 2025

Related documents

- SEND_Code_of_Practice_January_2015.pdf
- Equality Act 2010
- What academies and further education colleges must or should publish online - GOV.UK