Privacy Policy for Students

Updated:	**March 2026**
Approval:	**April 2026**
Implementation:	**April 2026**
Review:	**March 2027**

1 Introduction

1.1 This privacy notice explains what personal information ("personal data") we collect when you study with us, or if you are the parent or guardian of a student.

1.2 In this privacy notice, we will tell you how we look after your personal data, about your privacy rights, and how the law protects you.

1.3 This privacy notice is provided in a layered format so you can click through to the specific areas set out below.

- **Important information and who we are**
- **The data we collect about you**
- **How is your personal data collected?**
- **How we use your personal data**
- **Sharing your personal data**
- **International transfers**
- **Data security**
- **Data retention**
- **Your legal rights in relation to your personal data**

2 Important information and who we are

2.1 Purpose of this privacy notice

2.1.1 This privacy notice tells how we collect and process your personal data through your use of our website and in the course of your relationship with us as a student, potential student, alumnus, parent or guardian.

2.1.2 It is important that you read this privacy notice together with any other privacy notice or fair processing notice we may provide on specific occasions when we are collecting or processing personal data about you so that you are fully aware of how and why we are using your data. This privacy notice supplements other notices and privacy policies and is not intended to override them.

2.2 Data Controller

2.2.1 Reigate Sixth Form College is the data controller in relation to your personal data (referred to as "we", "us" or "our" in this privacy notice).

2.2.2 We have appointed a data protection officer (DPO). If you have any questions about this privacy notice, including any requests to exercise your legal rights, please contact the DPO using the details set out below.

2.3 Contact details

2.3.1 If you have any questions about this privacy notice or our privacy practices, please contact our DPO in the following ways:

- Full name of legal entity: Reigate Sixth Form College
- Email address: dpo@reigate.ac.uk
- Postal address: Castlefield Road, Reigate, Surrey, RH2 0SD

2.3.2 You have the right to make a complaint at any time to the Information Commissioner's Office (ICO), the UK regulator for data protection issues (www.ico.org.uk). We would, however, appreciate the chance to deal with your concerns before you approach the ICO so please do contact us in the first instance.

2.4 Changes to the privacy notice and keeping us up to date

2.4.1 We keep our privacy notice under regular review. This version was last updated in December 2024.

2.4.2 It is important that the personal data we hold about you is accurate and current. Please keep us informed if your personal data changes during your relationship with us.

2.5 Third-party links

2.5.1 Our website may include links to third-party websites, plug-ins and applications. Clicking on those links or enabling those connections may allow third parties to collect or share data about you. We do not control these third-party websites and are not responsible for their privacy statements. When you leave our website, we encourage you to read the privacy notice of every website you visit.

3 The data we collect about you

3.1 Personal data, or personal information, means any information about an individual from which that person can be identified. It does not include data where the identity has been removed (anonymous data).

3.2 We will collect, use, store and transfer the following kinds of personal data about students:

- Contact details including your full name, address, telephone number, email address, and unique student number (allocated once application received)
- Your Normal Country of Residence
- Date of birth and sex
- Details of any siblings who attended Reigate Sixth Form College previously
- Details of any previous colleges or schools you have attended
- Your published exam results and predicted results such as: key stage 4 and GCSE results or equivalent and any other post-16 courses enrolled for and any relevant results
- Behavioural information such as: whether you have ever been excluded from school or college and any relevant alternative provision put in place
- Previous attendance record at school or college
- Courses to be studied
- Financial information such as payment card details when purchasing meals or trips etc. online and onsite
- If you take part in trips or visits during your time at the College, we may collect information such as your passport details, additional medical information and details of your travel insurance
- If you qualify for a student bursary or for free college meals
- Safeguarding information, such as court orders and professional involvement
- Photographs of you
- Footage / images of you from CCTV in place at Reigate College
- Your relationship to other current students (siblings) and adults (parents or guardians)
- Your marketing and communications preferences
- Username or other identifier for secure areas of our website or educational portals
- Information about your usage of our website collected by cookies or other similar technology
- Information about your use of our information and communications systems
- Your feedback and survey responses

3.3 If you are a parent or guardian reading this notice, we will collect your:

- Contact details including your full name, address, telephone number, email address
- Relationship to the student(s) for whom you are a nominated contact

3.4 We will also collect the following Special Categories of Personal Data about students:

- Racial or ethnic origin
- Special educational needs and disability information
- Medical information such as details of your doctor's surgery, and relevant records about your physical, dental and mental health, allergies, medication and dietary requirements

3.5 We will only collect Special Categories of Personal Data which we need for specific, lawful purposes.

3.6 Finally, we may collect information about criminal allegations, offences and convictions to the extent that such information is necessary for our specific, lawful purposes.

4 How is your personal data collected?

4.1 We use different methods to collect data from and about you including:

- Your interactions with us. We collect your information from the application form you fill in when you apply to Reigate College and the Acceptance and Registration Form which is completed once you have been offered a place at the College. We will also collect your information from you and about your learning during your period of studies with us
- Automated technologies or interactions. As you interact with our website, we will automatically collect technical data about your equipment, browsing actions and patterns. We collect this personal data by using cookies and other similar technologies
- Third parties. We will receive personal data about you from various third parties as set out below:
  - Your siblings, parent(s) or guardian(s)
  - Other students
  - Your child (if you are a parent or guardian)
  - Your current school
  - The Department of Education Learner Record Service
- CCTV. Please click here for more information about how we use CCTV

5 How we use your personal data

5.1 We will only use your personal data when the law allows us to. Most commonly, we will use your personal data in the following circumstances:

- Where it is necessary for our performance of tasks in the public interest
- Where it is necessary for our legitimate interests (or those of a third party) and your interests and fundamental rights do not override those interests.
- Where we need to comply with a legal obligation that we are subject to.

5.2 Purposes for which we will use your personal data

5.2.1 We have set out below a description of all the ways we plan to use your personal data, and which of the legal bases we rely on to do so. We have also identified what our legitimate interests are where appropriate.

5.2.2 We may process your personal data for more than one lawful ground depending on the specific purpose for which we are using your data. Please contact us if you need details about the specific legal ground, we are relying on to process your personal data where more than one ground has been set out below.

Purpose for processing	**Legal basis for processing**
Admissions	Necessary for carrying out our tasks in the public interest (providing education).
Recording and monitoring attendance	
Communicating with you about your course (including providing you with appropriate pastoral care).	
Teaching your course and supporting your learning.	
Arranging loans of books and/or equipment.	
Processing financial applications including bursary applications and applications for free meals.	
Assessing the quality of our services.	

Administering and keeping in touch with our alumni community	Necessary for our legitimate interest to stay in touch with former students and create a supportive community of alumni.
Provide you with information about other Reigate College programmes, trips, activities and extracurricular opportunities (marketing)	Necessary for our legitimate interests to promote our courses and to ensure students are enrolled onto appropriate courses we provide, and, where appropriate, with your consent.
Provide you with good etc. which you have purchased	Necessary for the fulfilment of a contract for sale with you.
Produce marketing material, prospectuses, newsletters and update our website content	Necessary for our legitimate interest to promote the college.
Meeting the requirements placed upon us by the Department for Education.	Necessary to comply with legal obligations.
Performing our safeguarding obligations.	Necessary to comply with legal obligations and for the performance of our tasks in the public interest.
Accessing of information by/dialogue with parents or guardians.	Necessary for the performance of our tasks in the public interest (providing education) and, where applicable, for certain legal obligations.

5.3 Purposes for which we will use Special Categories of Personal Data

Purpose for processing	**Legal basis for processing**
Keeping you safe (including in respect of any food allergies you have, or by storing your emergency contact details).	Necessary for protecting your vital interests, for the performance of a task in the substantial public interest (safeguarding of children and individuals at risk), necessary for the purpose of performing our obligations under social protection law (safeguarding) and for the exercise and defence of legal claims.
Administering first aid or arranging medical care.	
Making reasonable adjustments for your disability or providing additional support in view of your special educational needs.	Necessary for the performance of a task in the substantial public interest (equality of opportunity and treatment).
Performing our safeguarding obligations.	Necessary for the performance of a task in the substantial public interest (safeguarding children and individuals at risk) and necessary for the purpose of performing our obligations under social protection law (safeguarding)
Monitoring the diversity of our students and reporting this to the Department for Education and the Education and Skills Funding Agency.	Necessary for the performance of a task in the substantial public interest (equality of opportunity and treatment).

5.4 Purposes for which we will use information about criminal allegations, offences and convictions

Purpose for processing	**Legal basis for processing**
Keeping our staff, premises, students and visitors safe.	Necessary for the performance of a task in the public interest (safeguarding of children and individuals at risk, preventing and detecting unlawful acts)
Where necessary for safeguarding purposes.	

5.5 For more information about how we process personal data for particular purposes, please click on the relevant buttons in the appendices of this document.

6 Sharing your personal data

6.1 We routinely share student personal data with the parties set out below for the purposes set out in this privacy notice:

- Service providers who provide us with IT and system administration services
- Educational establishments that you attend after leaving us
- Examination boards, including details related to exam access arrangements
- Our local authority (including details of students who leave us under the age of 18)
- The Department for Education (DfE)
- The Education and Skills Funding Agency (ESFA)
- The Teaching Regulation Agency
- The NHS (in relation to any accidents or health incidents requiring assistance on site or during a trip)
- Third party professional services including social services, social care teams, counselling services, and the police
- Agencies providing services to you on our behalf
- Your employers (in connection with references or your work experience placements)
- Your parents or guardians or other emergency contacts

6.1.1 Third parties to whom we may sell, transfer or merge parts of our organisation or our assets. If a change happens to our organisation, then the new owners may use your personal data in the same way as set out in this privacy notice

6.2 We require all third parties to respect the security of your personal data and to treat it in accordance with the law. We do not allow our third-party service providers to use your personal data for their own purposes and only permit them to process your personal data for specified purposes and in accordance with our instructions.

7 How does the Government use my personal data

7.1 We share student personal data with the DfE and ESFA on a statutory basis. This data sharing:

- Underpins college funding, which is calculated based upon the numbers of children and their characteristics in each college
- Informs 'short term' education policy monitoring and college accountability and intervention (for example, college GCSE results or Student Progress measures)
- Supports 'longer term' research and monitoring of educational policy (for example how certain subject choices go on to affect education or earnings beyond college).

7.2 Much of the data about students in England goes on to be held in the National Student Database (NPD), which will be accessed by the third parties listed above. This database contains information about students in colleges in England. To find out more about the NPD, go to: www.gov.uk/government/publications/national-student-database-user-guide-and-supporting-information.

7.3 To find out more about the data collection requirements placed on us by the Department for Education (for example; via the college census) go to: www.gov.uk/education/data-collection-and-censuses-for-colleges.

7.4 How the DfE shares your personal data

7.4.1 The law allows the DfE to share students' personal data with certain third parties, including:

- Colleges
- Local authorities
- Researchers
- Organisations connected with promoting the education or wellbeing of children in England
- Other government departments and agencies
- Organisations fighting or identifying crime

7.4.2 For more information about the Department's NPD data sharing process, please visit: www.gov.uk/data-protection-how-we-collect-and-share-research-data.

7.4.3 For information about which organisations the Department has provided student information, (and for which project) or to access a monthly breakdown of data share volumes with Home Office and the Police please visit the following website: www.gov.uk/government/publications/dfe-external-data-shares.

7.5 How to find out what personal information DfE holds about you

7.5.1 Under data protection law, you are entitled to ask the DfE:

- If they are processing your personal data
- For a description of the data they hold about you
- The reasons they're holding it and any recipient it may be disclosed to
- For a copy of your personal data and any details of its source
- How long they will hold your personal data for
- Whether your personal data is transferred outside the UK and, if so, the safeguards applied to that transfer

7.5.2 If you want to see the personal data held about you by the Department, you should make a 'subject access request'. Further information on how to do this can be found within the Department's personal information charter that is published at the address below: www.gov.uk/government/organisations/department-for-education/about/personal-information-charter.

7.5.3 To contact DfE: www.gov.uk/contact-dfe.

8 International transfers

8.1 We do not transfer your personal data outside the UK. If this changes, we will update this privacy notice accordingly.

9 Data security

9.1 We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. In addition, we limit access to your personal data to those employees, agents, contractors and other third parties who have a business need to know. They will only process your personal data on our instructions and they are subject to a duty of confidentiality.

9.2 All personal data shared with the DfE and ESFA is transferred and held securely under a combination of software and hardware controls which meet the current government security policy framework.

9.3 We have put in place procedures to deal with any suspected personal data breach and will notify you and the ICO of a breach where we are legally required to do so.

10 Data retention

10.1 How long will you use my personal data for?

10.1.1 We will only retain your personal data for as long as reasonably necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, regulatory, tax, accounting or reporting requirements. We may retain your personal data for a longer period in the event of a complaint or if we reasonably believe there is a prospect of litigation in respect to our relationship with you.

10.2.2 To determine the appropriate retention period for personal data, we consider the amount, nature and sensitivity of the personal data, the potential risk of harm from unauthorised use or disclosure of your personal

data, the purposes for which we process your personal data and whether we can achieve those purposes through other means, and the applicable legal, regulatory, tax, accounting or other requirements.

10.2.3 Details of retention periods for different aspects of your personal data are available in our data protection policy which you can request by contacting us.

11 Your legal rights in relation to your personal data

11.1 Under certain circumstances, you have rights under data protection laws in relation to your personal data. You have the right to:

11.1.1 Request access to your personal data (commonly known as a "subject access request"). This enables you to receive a copy of the personal data we hold about you and to check that we are lawfully processing it.

11.1.2 Request correction of the personal data that we hold about you. This enables you to have any incomplete or inaccurate data we hold about you corrected, though we may need to verify the accuracy of the new data you provide to us

11.1.3 Request erasure of your personal data. This enables you to ask us to delete or remove personal data where there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your personal data where you have successfully exercised your right to object to processing (see below), where we may have processed your information unlawfully or where we are required to erase your personal data to comply with local law. We may not always be able to comply with your request of erasure for specific legal reasons which will be notified to you, if applicable, at the time of your request

11.1.4 Object to processing of your personal data where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to this processing as you feel it impacts on your fundamental rights and freedoms. You also have the right to object where we are processing your personal data for marketing purposes. In some cases, we may demonstrate that we have compelling legitimate grounds to process your information which override your rights and freedoms

11.1.5 Request restriction of processing of your personal data. This enables you to ask us to suspend the processing of your personal data in the following scenarios:

- If you want us to establish the data's accuracy
- Where our use of the data is unlawful, but you do not want us to erase it
- Where you need us to hold the data even if we no longer require it as you need it to establish, exercise or defend legal claims
- You have objected to our use of your data, but we need to verify whether we have overriding legitimate grounds to use it

11.1.6 Request the transfer of your personal data to you or to a third party. We will provide to you, or a third party you have chosen, your personal data in a structured, commonly used, machine-readable format. Note that this right only applies to automated information which you initially provided consent for us to use or where we used the information to perform a contract with you.

11.1.7 Withdraw consent at any time where we are relying on consent to process your personal data. However, this will not affect the lawfulness of any processing carried out before you withdraw your consent. If you withdraw your consent, we may not be able to provide certain products or services to you. We will advise you if this is the case at the time you withdraw your consent.

11.9 If you wish to exercise any of the rights set out above, please **contact our DPO**.

11.10 No fee usually required

11.10.1 You will not have to pay a fee to access your personal data (or to exercise any of the other rights). However, we may charge a reasonable fee if your request is clearly unfounded, repetitive or excessive. Alternatively, we could refuse to comply with your request in these circumstances.

11.11 What we may need from you

11.11.1 We may need to request specific information from you to help us confirm your identity and ensure your right to access your personal data (or to exercise any of your other rights). This is a security measure to ensure that personal data is not disclosed to any person who has no right to receive it. We may also contact you to ask you for further information in relation to your request to speed up our response.

11.12 Time limit to respond

11.12.1 We try to respond to all legitimate requests within one month. Occasionally it could take us longer than a month if your request is particularly complex or you have made several requests. In this case, we will notify you and keep you updated.

12 Expanded Purposes for which we will use your personal data

12.1 Admissions

12.1.1 We collect your: name, address, date of birth, sex, email address, telephone number, dates of attendance, any previous schools or colleges you have attended, your emergency contact details, normal country of residence, details of siblings who have attended the college previously, courses to be studied and predicted grades in order to process your application, apply our admissions policy and admit you to Reigate College.

12.1.2 We also ask for details of your health records (including doctor's surgery, physical health, mental health, dental health, allergies, medication and dietary requirements), ethnicity, behaviour record and special needs details.

12.1.3 We collect the information set out above for the purposes of putting together class lists, communicating with you, dealing with admissions, sending event invitations, putting together reports and registers, to check entrance exam results, to allocate you to the correct classes for teaching and assessments, to make arrangements for exams or visits, to consider whether to offer places to students, to consider whether special provision or assistance is required for exams and visits, to be able to tell other colleges or schools your attendance dates if you leave.

12.1.4 It is necessary to process this personal data to perform our tasks carried out in the public interest, to provide education to you.

12.2 Teaching

12.2.1 We process your: name, the courses you are enrolled onto, contact details including email address, emergency contact details, previous exam results in order to provide you with teaching and to provide you with pastoral care.

12.2.2 It is necessary to process this personal data to perform our tasks carried out in the public interest, to provide education to you.

12.3 Finance

12.3.1 We process your: name, address, bursary information in order to assess your eligibility for financial assistance (including free meals and bursaries) and to process the college deposit taken for loan of books and equipment.

12.3.2 It is necessary to process this personal data to perform our tasks carried out in the public interest, to establish your eligibility for financial assistance and to provide you with books and equipment for college to provide education to you.

12.4 Administration and attendance monitoring

12.4.1 We process your: name, address, email address, telephone number, date of birth, entrance exam results, attendance, photo, work assessment data, dates and times of attendance, ethnic origin, health records/conditions, behaviour record, special needs details, sex-related data in connection with the running of our college office and for general administration.

12.4.2 Administration tasks may include: setting up student timetables, making registers, class lists, trip lists, communications, reports, for communications with UCAS, to identify pupils who cannot be used for marketing photos, to monitor bursary places, to monitor attendance, to make student ID badges and for general welfare and safeguarding purposes.

12.4.3 It is necessary to process this personal data to perform our tasks carried out in the public interest, by operating a functional sixth form college to provide education to you.

12.4.4 Where we process special category personal data, we will also ensure we are permitted to do so under data protection laws, e.g.:

- We have your explicit consent; or
- The processing is necessary for the purposes of carrying out our obligations and exercising specific rights (yours or ours) under social protection law; or
- The processing is necessary to establish, exercise or defend legal claims

12.4.5 As part of our attendance monitoring, we may share your attendance data (including whether you are present, absent, late and whether attendances are unauthorised or not) with your parents or guardians. Parents or guardians will receive an email at approximately 6.00pm on the day of any unauthorised absence, outlining the periods missed on that day. We will not generally inform parents or guardians of the reason for any absence. Additionally, parents or guardians are required to inform us about/verify attendance issues/absences. These two way notifications are because we need to monitor and manage attendance for administrative, learning, academic, standards, performance and safeguarding and welfare purposes.

12.4.6 It is necessary to process this attendance data to perform our tasks carried out in the public interest to provide education to you, to meet our safeguarding responsibilities, and to protect your welfare.

12.5 Arranging loans of books and equipment

12.5.1 We collect details of your: name, courses being studied, address, email address and telephone number in order to issue you with the required books and equipment to facilitate your education while at the college.

12.5.2 It is necessary to process this data in our legitimate interests to ensure you have the access to the materials and equipment necessary for your education at Reigate College.

12.6 Administration of first aid

12.6.1 We collect details of your name, health information, and emergency contact details in case first aid needs to be administered or emergency services need to be called if you have an accident whilst at the college. Our priority is to ensure your safety at all times.

12.6.2 It is necessary to process this data for the legitimate interests of maintaining your safety at Reigate College.

12.6.3 We may also process information about your health (a Special Category of Personal Data) where it is necessary to protect your vital interests; i.e. to arrange urgent treatment or care.

12.7 Accessing of information by/dialogue with parents or guardians

12.7.1 You will notice that it states in several of our policies and procedures that parents and guardians have access to the parent portal and that we may liaise with, disclose information to and have dialogue with your parents and guardians. This can be for a number of reasons including where necessary to:

- Discuss and improve attendance and punctuality
- Discuss and verify authorised and unauthorised absences
- Discuss and improve academic issues, performance and progress
- Provide academic, performance and progress updates and reports
- Discuss and address disabilities and reasonable adjustments
- Discuss and address disciplinary issues
- Address health, welfare and safeguarding issues where necessary and appropriate
- Have general discussions with teachers

12.7.2 Communication and dialogue may be in the form of emails to parents or guardians, parents or guardians being copied into emails, receiving reports, making or receiving telephone calls and/or attending/being involved in meetings.

12.7.3 We liaise with your parents/guardians because we need to monitor and manage certain data and information for administrative, learning, academic, standards, performance and safeguarding and welfare purposes.

12.7.4 It is necessary for us to share your personal data as described above with your parents or guardians to perform our tasks carried out in the public interest, to provide education to you.

12.8 CCTV

12.8.1 We have CCTV in place at Reigate College. We collect images of you captured on CCTV footage, including your car registration plate in connection with the use of CCTV. This is in operation for the purpose of keeping you safe and maintaining adequate security at Reigate College.

12.8.2 We rely on our legitimate interests in maintaining safety at Reigate College as the lawful basis to process your personal data captured on CCTV footage. We have considered and balanced our interests in keeping the College safe against your rights as an individual and we are comfortable that the use of CCTV is proportionate in achieving the aim of ensuring adequate on-site safety. We will also use CCTV footage and/or images to share with the police in the event of a crime, and rely on the legal basis of acting in the substantial public interest to prevent and detect unlawful acts.

12.9 Photographs

12.9.1 We may take photographs, videos or webcam recordings of you during your time at Reigate College. These will be used for official use (to verify your identity, appear on your security pass, and be appended to your student record). You will be made aware that this is happening and the context in which the photograph will be used. We rely on our legitimate interest to maintain security and safety at the college.

12.9.2 Photographs may also be taken of you and possibly parents or guardians when you attend an event which may appear in the newspaper or marketing materials. Before any photography takes place, individuals will be notified and informed of how to opt out of having their photograph taken or to opt out of having it published.

12.9.3 We use student information such as their photograph and information about previous school and courses studied at College to advertise courses to put on the College website and in the college prospectus and marketing materials. Students give written consent for this purpose.

12.10 Trips

12.10.1 We collect details of your name, health information, passport details and emergency contact details in connection with organising trips (both in the UK and abroad). Our priority is to ensure your safety on any trips you attend.

12.10.2 It is necessary to process this personal data to perform our tasks carried out in the public interest for the furthering of your education by offering trips tailored to the subjects you are studying at Reigate College.

12.10.3 We may need to keep details of your health including mental health, and including any allergies you have or conditions that we need to know about in order to keep you safe whilst on a College trip. Where we process special category personal data, we will also ensure we are permitted to do so under data protection laws, e.g.:

- We have your explicit consent; or
- The processing is necessary for the purposes of carrying out our obligations and exercising specific rights (yours or ours) under social protection law; or
- The processing is necessary to establish, exercise or defend legal claims

12.11 Marketing

12.11.1 We collect details of your: name, courses to be studied, address, email address, telephone number and previous school to contact applicants about applicant events which may be relevant to and help inform their course choices. You will receive marketing communications from us if you have requested information from us and you have not opted out of receiving the marketing.

12.11.2 It is necessary to process this data in our legitimate interests to promote our courses and to ensure you are enrolled onto the appropriate courses at Reigate College.

12.12 Opting out

12.12.1 You can ask to stop sending you marketing communications at any time by following the opt-out links within any marketing communication sent to you or by contacting us via enquiries@reigate.ac.uk.

12.12.2 If you opt out of receiving marketing communications, you will still receive communications that are essential for administrative purposes for example relating to registration, appointment reminders, updates to our Terms and Conditions, or checking that your contact details are correct.

12.13 Cookies

12.13.1 A cookie is a small file of letters and numbers which are placed on your browser or device hard drive. We only use essential cookies on our website which allow us to recognise your device type, browser, geographical location and time zone etc. and ensure that our website functions appropriately on your device. You may set your browser to block all cookies; however, this may result in your not being able to access our website.

12.13.2 We do not currently use analytical or marketing cookies. If this changes we will update this privacy notice and ensure that we ask for your consent before receiving any such cookies.

12.14 Change of purpose

12.14.1 We will only use your personal data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another reason and that reason is compatible with the original purpose. If you wish to get an explanation as to how the processing for the new purpose is compatible with the original purpose, please contact us.

12.14.2 If we need to use your personal data for an unrelated purpose, we will notify you and we will explain the legal basis which allows us to do so.

12.14.3 Please note that we may process your personal data without your knowledge or consent, in compliance with the above rules, where this is required or permitted by law.