College Deposit Scheme*
for September 2026

A College Deposit Scheme operates for all students starting a new programme of study in September 2026. Students will be required to pay a deposit of **£75.00** at Enrolment.

This is a refundable deposit that is paid upon enrolment at the College, and which allows students to access College equipment and facilities. This includes (but is not limited to) the following:

- Textbooks
- Use of the gym
- IT account
- The borrowing of laptops
- College equipment (e.g. photographic equipment etc)
- Issue of ID cards

The full deposit will be returned when the student leaves College, so long as all items have been returned in good condition prior to the return date specified, and any amounts owing to the College (e.g. for the replacement of any breakages) have been paid. If there are items still outstanding, then the cost of unreturned or damaged items or the amount owed will be deducted from the deposit, plus an administrative fee of £5 will be charged. The College reserves the right to charge an administrative fee of £5 if books are returned after the return date specified.

The deposit can be paid online via Reigate College Portal, the College online payment system at https://portal.reigate.ac.uk/pip/. This is the parent portal which was set up as part of the Admissions process.

Parents/guardians who are able to demonstrate that they are experiencing financial difficulties may be exempt from this deposit scheme and should apply to the College Bursary scheme www.reigate.ac.uk/finance-and-travel.

Students who do not pay the deposit (and who have not been granted an exemption) will not be issued with textbooks or equipment and will not be given access to any of the facilities listed above.

*previously called the Book and Equipment Deposit Scheme